



# Orange County Public Schools

445 W. Amelia Street • Orlando, Florida 32801 • (407) 317-3200 • [www.ocps.net](http://www.ocps.net)

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## REQUEST FOR QUOTATION & PROPOSER'S ACKNOWLEDGEMENT

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POSTING DATE: **5/23/23**

PROCUREMENT CONTACT & EMAIL:

**Buyer Name**

[Buyer email](#)

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RSQ NUMBER AND SCHOOL NAME/PROJECT: **Hamlin MS/Blinds Window Treatment**

BID NUMBER AND TITLE:

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RESPONSE DUE DATE: **6/05/23**

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SITE WALKTHROUGH DATE & TIME: **6/02/23 10:00am**

SITE WALKTHROUGH ADDRESS: **16025 Silver Grv Blvd, Winter Garden, FL 34787**

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PROJECT CONTACT: **Will Cadiz**

Telephone: **407-690-0858**

Email: **[William.cadiz@ocps.net](mailto:William.cadiz@ocps.net)**

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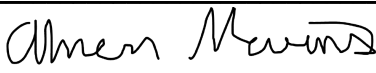
WORK SHALL BE COMPLETED BY/WITHIN: 60 Days from issuance of PO and BCCO Permitting (if applicable)

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Total Lump Sum Quote: \$ 2416.36

THE FOLLOWING MUST BE COMPLETED, SIGNED, AND RETURNED AS PART OF YOUR RESPONSE. YOUR RESPONSE WILL NOT BE ACCEPTED WITHOUT THIS FORM, SIGNED BY AN AUTHORIZED AGENT OF THE PROVIDER.

COMPANY NAME: VU Window Treatments by Verticals Unlimited TMMR Holdings

AUTHORIZED SIGNATURE  PRINTED NAME: Ahren Nevins

TITLE: Sales Advisor

DATE: 6/4/23

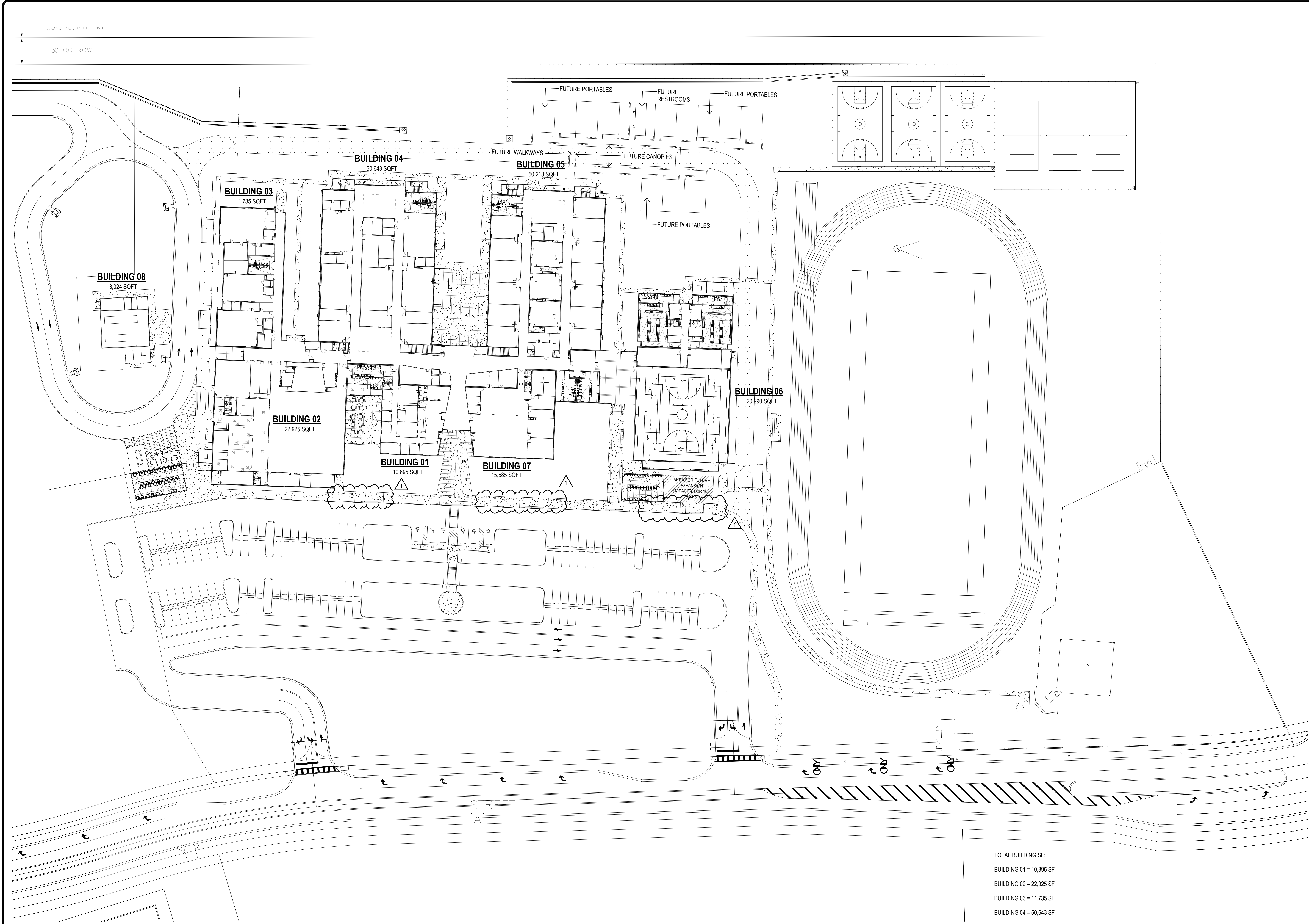
The scope of services requested herein is a secondary quote and the terms and conditions of shall be applicable to the scope of services required as part of this Request for Quote.

1. Responses to this RSQ are due at the date on the Proposer Acknowledgement form (page #1) to the Procurement Contact or project contact if less than the defined quoting threshold identified.
2. The price submissions through the secondary quote process will be for a lump sum, not to exceed amount. The Contractor's quote is all inclusive of the scope of work issued in the secondary quote document and any subsequent addendums to the scope of work. District staff may request additional supporting documentation as deemed necessary.
3. A site visit has been scheduled for Contractors to review the site conditions and seek additional clarification of the scope of work to be performed.
4. All work must be permitted through the OCPS Building Code Compliance Office (BCCO) and shall adhere to all applicable codes & OCPS Design Guidelines, as applicable.
5. All employees of the Contractor and subcontractors must have Jessica Lunsford Act (JLA) clearance prior to start of work and display their JLA Badge at all times while on OCPS property.
6. The work schedule will be coordinated between the Contractor, school-based personnel, and OCPS Facilities Services.
7. Quantities and limits of construction shall be verified during site walk-thru by the Contractor.
8. Any demolition, hauling of debris, and cleanup is required to be included in the price submission.
9. The Contractor shall notify and obtain approval from OCPS regarding any changes prior to execution.
10. The Contractor must provide an OCPS certificate of completion for all work.
11. Any engineering services required will be the responsibility of the Contractor, if applicable.
12. The Contractor is responsible for any required utility locates for this scope of work.
13. Repair of all damaged or disturbed areas adjacent to this scope of work shall be the responsibility of the Contractor.
14. Any environmental compliance requirements such as SWPPP, permits, silt fencing, etc. must be included in the quoted price and is the responsibility of the Contractor.
15. Upon completion of all work, the Contractor must provide an invoice NTE the lump sum quote and provide any requested additional supporting documentation.
16. When the Contractor is the sole response on the secondary quote, additional itemized supporting documentation for materials, labor, equipment rental and subcontracting may be required.

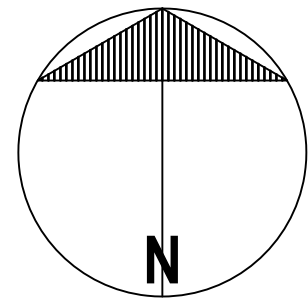
#### **Scope of Work:**

- Furnish and Install blinds for 3 reception offices located in building 4&5. They are full store front glass walls, 10 panes and 1 glass door. (See attachment)
- Bldg. 4 -2<sup>nd</sup> floor room 04-219
- Bldg. 5 -1<sup>st</sup> floor room 05-118, 2<sup>nd</sup> floor room 05-219

- Approx. measurements 11ft X 7ft, 7ft X 7ft, Door 5ft X 3ft.
- Field verification of all proposed layout locations and measurements are required.
- All work will conform to OCPS Design guidelines and all applicable codes.
- Vendor shall be responsible to repair any damage caused by installation.
- Coordination with vendor, school and OCPS facilities shall happen before work is started.
- Provide breakdown of materials, labor and equipment.
- Contractor is required to provide suppliers materials invoice at the time of final billing.



TOTAL BUILDING SF:	
BUILDING 01 =	10,895 SF
BUILDING 02 =	22,925 SF
BUILDING 03 =	11,735 SF
BUILDING 04 =	50,643 SF
BUILDING 05 =	50,218 SF
BUILDING 06 =	20,990 SF
BUILDING 07 =	15,585 SF
BUILDING 08 =	3,024 SF
TOTAL	186,015 SF



PHASE III R2 -  
100% SUBMITTAL  
09.08.20

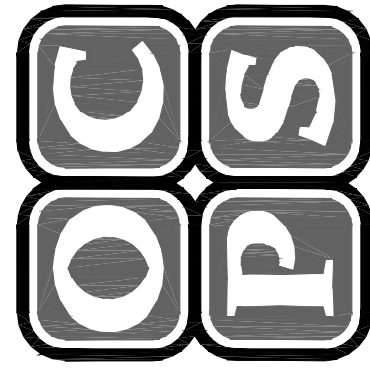
A1 FISH SITE PLAN  
1" = 40'-0"

NO.	REVISIONS	DATE
1	ADDENDUM NO.1	10.13.20

HuntonBrady Architects, P.A.  
333 S. Garland Ave., Suite 1100  
Orlando, FL 32801  
HuntonBrady Project # E-19264.00

SITE 132-M-W-4  
NEW SCHOOL PROJECT  
OCPS PROJ. No: S-0095  
FISH SITE PLAN

ORANGE COUNTY PUBLIC SCHOOLS  
DESIGN & CONSTRUCTION  
FACILITIES SERVICES  
BLDG. 200, 6501 MAGIC WAY ORLANDO, FLORIDA 32809



DRAWN: JUB	CHECKED: Checker	DATE: 09.08.20	PLT SCALE: 1"=1"
OCPS DRAWING FILE NAME: F1			
SHEET NUMBER: F1			
OF (Total):			







