

Kelly Caldwell

From: Orders
Sent: Tuesday, November 18, 2025 7:46 AM
To: Kelly Caldwell
Subject: FW: 3P-7-1 | Thayer Hotel | Read Window PO 3P-7-1-0019
Attachments: Read Window Products LLC-PO 3P-7-1-0019.pdf

Good Morning

Can you take this one?

Heather McCool
(m) 865-368-1026

From: Shawn Dave <SDave@culp.com>
Sent: Monday, November 17, 2025 7:43 PM
To: Orders <Orders@readwindow.com>
Cc: Jerry Varich <jerry@wallerandjean.com>; David Wells <DAWells@culp.com>
Subject: FW: 3P-7-1 | Thayer Hotel | Read Window PO 3P-7-1-0019

Team – please see attached model room order for CRE. Please also see questions/notes below from Brenda. Can you advise who can get this for her?

Sincerely,

Shawn Davé | Culp Hospitality | Culp, Inc.
1823 Eastchester Drive | High Point, North Carolina 27265 | Mobile: 843-780-0009 | e-mail: sdave@culp.com |
website: www.culphospitality.com | www.culpcontract.com | www.readwindow.com



From: Jerry Varich <jerry@wallerandjean.com>
Sent: Monday, November 17, 2025 4:26 PM
To: Shawn Dave <SDave@culp.com>
Cc: Wes Moore <wesmoore@readwindow.com>
Subject: Re: 3P-7-1 | Thayer Hotel | Read Window PO 3P-7-1-0019

EXTERNAL EMAIL

Secured by Check Point

Hi,

Sending now...was going through everything.

Jerry Varich

Territory Account Manager - PA, NJ, DE

814 504 2820

Jerry@wallerandjean.com

Tarkett Hospitality

<https://tarketthospitality.com/>

Shelby Williams

A Division of CFGroup

<https://www.shelbywilliams.com/>

Bernhardt Hospitality

<https://www.bernhardthospitality.com//>

Culp Hospitality

<https://www.culphospitality.com/>

On Nov 17, 2025, at 7:23 PM, Shawn Dave <SDave@culp.com> wrote:

Did you send PO to orders? I don't see it attached.

Sincerely,

Shawn Davé | Culp Hospitality | Culp, Inc.

1823 Eastchester Drive | High Point, North Carolina 27265 | Mobile: 843-780-0009 | e-mail:

sdave@culp.com | website: www.culphospitality.com | www.culpcontract.com |

www.readwindow.com



From: Jerry Varich <jerry@wallerandjean.com>

Sent: Monday, November 17, 2025 4:17:56 PM

To: Shawn Dave <SDave@culp.com>; Wes Moore <wesmoore@readwindow.com>

Subject: Fwd: 3P-7-1 | Thayer Hotel | Read Window PO 3P-7-1-0019

EXTERNAL EMAIL

Secured by Check Point

Hi,

Please see below attachment. Can we schedule a minute tomorrow to discuss this? I'll be traveling to Gettysburg, PA in the morning so I'll have a couple hours then.

Best,

Jerry Varich

Territory Account Manager - PA, NJ, DE

814 504 2820

Jerry@wallerandjean.com

Tarkett Hospitality

<https://tarketthospitality.com/>

Shelby Williams

A Division of CFGroup

<https://www.shelbywilliams.com/>

Bernhardt Hospitality

<https://www.bernhardthospitality.com//>

Culp Hospitality

<https://www.culphospitality.com/>

Begin forwarded message:

From: Brenda Layne <blayne@christinariverexchange.com>

Date: November 17, 2025 at 1:58:19 PM EST

To: jerry@wallerandjean.com

Subject: 3P-7-1 | Thayer Hotel | Read Window PO 3P-7-1-0019

Hi Jerry,

I hope you are doing well!

Please see the attached Purchase Order for the Thayer Hotel project and kindly remit an invoice to my attention to process payment.

A couple of notes:

1. CFA approval is required by Design for material provided by Read Window (MR-401.01). Please send CFA to:
AJC Interior Design
Attn: Alicia Cannon
1123 Broadway, Suite 304
New York, NY 10010

2. Can shop drawings please be provided for items MR-400, MR-401, and MR-402?
3. Can Read Window please confirm the address where COM should be shipped?
4. Can Read Window provide a couple of dates they are available for field measure, so we can coordinate with the property?

Thank you so much for your help and looking forward to next steps,
Brenda

Please note the below **change** to our mailing address:

<image001.png>

Brenda Layne
1000 N. West Street, Suite **010**
Wilmington, Delaware 19801
E: blayne@christinariverexchange.com
www.christinariverexchange.com

Please consider the environment before printing this e-mail. CRE is going green!

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<Read Window Products LLC-PO 3P-7-1-0019.pdf>