



## PROFORMA INVOICE

Quote #:  
RWP2213  
25-749

Quote Date:  
Tuesday 18 Nov 2025

To:  
Brenda Layne  
CRE  
1000 N. West Street, Suite 875  
Wilmington, Delaware 19801

Job Address:  
Brenda Layne  
CRE  
1000 N. West Street, Suite 875  
Wilmington, Delaware 19801

Project:  
3P-7-1-0019

Line	Description	Qty	Unit price	Ext Total
Products				
1	Single Roller Shade   Quantity: 2   Spec: GR-401   Measurement Type: Inside   Width: 58   Height: 59   Fabric: Tusk LF118   Color: Pepper   Operation: Manual   Chain Length: Standard   Control Side: Right   Bracket Covers: Yes   Fascia: No	2	180.00	360.00
2	Top Treatment   Unit Type: Inches   Quantity: 2   Charges Details: Custom Flat Roman Shade - GR-400 / GR-402 - Flap Valance   3 Pass BO Lining   Manual Clutch Operation   Inside Mount\nVertical Trim Banding for Above to be Included 6\" from both Left & Right Edges of Shade\n58x59	2	619.00	1,238.00
3	Measure Charges   Unit Type: Inches   Quantity: 1   Charges Details: Measure Fee / Per Day	1	750.00	750.00
4	Installation Charges   Charges Details: Installation Fee - to Include Take Down & Disposal of Existing Treatments\nExisting treatments to be taken down and left within each room. Disposal by OTHERS.	1	1,500.00	1,500.00
5	Measure Charges   Unit Type: Inches   Quantity: 1   Charges Details: Measure Travel Charge / Per Trip (Mileage   Time   & Per Diem)	1	1,000.00	1,000.00
6	Installation Charges   Charges Details: Installation Travel Charge / Per Trip (Mileage   Time   & Per Diem)	1	1,000.00	1,000.00
			Subtotal	\$ 5,848.00
			Sales Tax	\$ 0.00
			Total	\$ 5,848.00
			<b>Deposit Due</b>	<b>\$ 2,924.00</b>

\*\* Please confirm Proforma Invoice reflects the job requirements on your purchase order or contract. \*\*

\*\* Deposits may be made by credit card or check by contacting [accounting@readwindow.com](mailto:accounting@readwindow.com) or mailing payment to the address below.

Read Window Products  
5900 Weisbrook Lane  
Knoxville, TN 37909

\*\* Deposits must be received prior to start of production or services. \*\*

\*\* For Our Terms & Conditions of Sale please go to  
<https://www.readwindow.com/> \*\*