



## PROFORMA INVOICE

Quote #:  
RWP2160  
25-792

Quote Date:  
Thursday 06 Nov 2025

To:  
MICHELLE GADDIS  
BIG FISH ACADEMY, LLC

Job Address:  
MICHELLE GADDIS  
BIG FISH ACADEMY, LLC

Project:  
PO Auth Form

Line	Description	Qty	Unit price	Ext Total
Products				
1	Single Roller Shade   Quantity: 15   Spec: RWP   Unit: Classrooms   Measurement Type: Inside   Width: 72   Height: 72   Fabric: Halden Twill 01118   Color: White/Black   Operation: Manual   Chain Length: Standard   Control Side: Right   Bracket Covers: Yes   Fascia: No   Special Instructions: Black Clutch	15	193.00	2,895.00
2	Single Roller Shade   Quantity: 1   Spec: RWP   Unit: Classrooms   Measurement Type: Inside   Width: 36   Height: 72   Fabric: Halden Twill 03118   Color: White/Black   Operation: Manual   Chain Length: Standard   Control Side: Right   Bracket Covers: Yes   Fascia: No   Special Instructions: Black Clutch	1	136.00	136.00
3	Single Roller Shade   Quantity: 1   Spec: RWP   Unit: Classrooms   Measurement Type: Inside   Width: 90   Height: 72   Fabric: Halden Twill 03118   Color: White/Black   Operation: Manual   Chain Length: Standard   Control Side: Right   Bracket Covers: Yes   Fascia: No   Special Instructions: Black Clutch	1	246.00	246.00
4	Single Roller Shade   Quantity: 1   Spec: RWP   Unit: Office Hall   Measurement Type: Inside   Width: 72   Height: 72   Fabric: Halden Twill 03118   Color: White/Black   Operation: Manual   Chain Length: Standard   Control Side: Right   Bracket Covers: Yes   Fascia: No   Special Instructions: Black Clutch	1	187.00	187.00
5	Installation Charges   Charges Details: Installation	1	630.00	630.00
6	Measure Charges   Unit Type: Inches   Quantity: 1   Charges Details: Measure	1	75.00	75.00
7	Trip Charges   Unit Type: Inches   Quantity: 1   Charges Details: Measure Trip Charge	1	125.00	125.00
8	Trip Charges   Unit Type: Inches   Quantity: 1   Charges Details: Install Trip Charge	1	350.00	350.00
9	Miscellaneous Charges   Unit Type: Inches   Quantity: 1   Charges Details: Freight	1	333.58	333.58



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Line	Description	Qty	Unit price	Ext Total
Products				
10	Miscellaneous Charges   Unit Type: Inches   Quantity: 1   Charges Details: Sales Tax (9.25%)	1	320.42	320.42
Total Qty 18		Subtotal		\$ 5,298.00
		Sales Tax		\$ 0.00
		Total		\$ 5,298.00
		Deposit Due		\$ 5,298.00

\*\* Please confirm Proforma Invoice reflects the job requirements on your purchase order or contract. \*\*

\*\* Deposits may be made by credit card or check by contacting [accounting@readwindow.com](mailto:accounting@readwindow.com) or mailing payment to the address below.

Read Window Products  
5900 Weisbrook Lane  
Knoxville, TN 37909

\*\* Deposits must be received prior to start of production or services. \*\*

\*\* For Our Terms & Conditions of Sale please go to

<https://www.readwindow.com/> \*\*