

Date: Monday, August 18, 2025
 Read Window Products, LLC
 5900 Weisbrook Lane
 Knoxville, TN 37909

Quote #: **25-511**

Project: **Mainstay Suites
 Middletown, PA**

Customer: **HFD Purchasing Dept.**
 Requested by: Hospitality Furnishings & Design, Inc.
Purchasing@hfdcorp.com

Prepared by: Weston Moore
 865-288-6242
wmoore@readwindow.com



End User Zip Code: _____

			Treatment Dimensions			Style #			Price	Price
Qty	Area	Spec #	Width (inches)	Height (inches)	Product	Fabric/Color			Each	Total
51	Guestroom	X-101	76	74	Custom 200% Pinch Pleat Drapery, Unlined, Stnd Hems, Center Draw	Richloom Dunraven Printed on Kopar PFP 57" Goods, 13.5"V x 13.5"H Repeat			\$ 255.75	\$ 13,043.25
51		X-100	76	74	Custom 200% Pinch Pleat Sheer Drapery, Unlined, Stnd Hems, Center Draw	Culp Top Floor Ice 118" Goods, No Repeat, RAILROADED			\$ 106.75	\$ 5,444.25
49		X-102	76		Custom Double Architrac Traverse Hardware, Wall Mount, 36" Baton Draw	White			\$ 64.25	\$ 3,148.25
2		X-102 ADA	76		Custom Double Architrac Traverse Hardware, Wall Mount, 48" ADA Baton Draw	White			\$ 87.50	\$ 175.00
1					Measure Fee / Per Day				\$ 750.00	\$ 750.00
1					Installation Fee				\$ 4,500.00	\$ 4,500.00
1					Measure Travel Charge / Per Trip (Mileage, Time, & Per Diem)				\$ 750.00	\$ 750.00
1					Installation Travel Charge / Per Trip (Mileage, Time, & Per Diem)	Basis: Continous Single Install Trip			\$ 1,325.00	\$ 1,325.00
\$29,135.75										

PLEASE NOTE THAT DUE TO THE VOLATILITY IN TARIFF RATES. OUR QUOTES DO NOT INCLUDE POTENTIAL ADDITONAL CHARGES RELATED TO TARIFFS. WE ADVISE ALL OUR CUSTOMERS TO CONFIRM THE QUOTE WITH OUR SALES TEAM PRIOR TO FINAILIZNG ANY ORDERS. THIS ENSURES YOU RECEIVE THE MOST ACCURATE QUOTE AND UPDATE INFORMATION ON PRICING.

			Treatment Dimensions			Style #			Price	Price
Qty	Area	Spec #	Width (inches)	Height (inches)	Product	Fabric/Color			Each	Total
<u>ADDITIONAL EXPENSES NOT INCLUDED IN QUOTE ABOVE:</u> * FREIGHT IS FOB SHIPPING POINT AND WILL BE BILLED PRE-PAY & ADD UPON SHIPMENT(S) IF 3RD PARTY CARRIER INFORMATION IS NOT PROVIDED * LODGING ACCOMMODATIONS FOR ONSITE SERVICES ARE NOT INCLUDED IN THE QUOTE ABOVE AND WILL BE BILLED AT APPLICABLE SEASONAL LOCAL RATES IF NOT PROVIDED BY THE SITE. * SALES TAX WILL BE CHARGED ON APPLICABLE PRODUCTS/SERVICES ACCORDING TO LOCAL MUNICIPALITY OF SHIPPING DESTINATION UNLESS A CURRENT SALES TAX EXEMPTION/RESALE CERTIFICATE IS PROVIDED AT THE TIME OF ORDER. SHOULD RWP NOT COLLECT SALES TAX IN CITY/COUNTY/STATE OF THE DELIVERY SITE, NO TAX WILL BE CHARGED AND IT WILL BE THE CUSTOMER'S RESPONSIBILITY TO FILE USE TAX ACCORDINGLY.										

***Please send order requests to Orders@readwindow.com

***One way draw quoted per floor plans provided. Brand spec notes Center Draw. If center draw is needed, surcharges will apply.

***Qty of trips to site have been hypothetically quoted based on specified scope of work for budgetary purposes. Qty & Cost of trips to be confirmed upon issue of project schedule.

***REV1: Revised to center draw

***REV2: Added custom wood cornice and quote now includes cost of Richloom fabric cost

***REV3: Removed cornices from quote

Terms & Conditions:

- 1 Freight is NOT included in above proposal and is to be Pre-pay & Add
- 2 Accommodations are not included & are prepay & add, unless provided by the site at no charge. If lodging is not provided by the site then lodging cost at applicable seasonal local rates per diem will be charged.
- 3 Above prices are subject to change unless confirmed by purchase order within 30 days of the posted date.
- 4 **Payment Terms:**
100% Prepayment (Including Freight [when available] & Sales Tax) on Product Order Totals Under \$5,000 Must Be Received Prior to Start of Production
50% Deposit on Product Order Totals Over \$5,000 & Services
Balance is Due Upon Receipt of Completed Production and/or Services Rendered
Invoicing May Be Progressively Billed & Final Shipping Charges Will Be Invoiced Upon Completion
Additional Terms Subject to Credit Approval
- 5 Delivery is approximately six weeks from receipt of field measurements, proper purchase order documents, Receipt of required prepayments or deposits, and all fabrics related to the project.
- 6 Quotation is based on the total project being fabricated at one time. Production required in phases may be subject to additional charges.
- 7 Quotes are estimates and may vary from final cost. Accuracy is our goal, however errors do occur, therefore it is the customer's responsibility to verify accuracy of quote.
- 8 Final PO prices may change due to tariff uncertainty & final ship date.
- 9 Quotation is based on 1 trip to measure and 1 trip to install unless specifically stated otherwise. Additional trips, requests and deviations from the quotation is subject to change order.
- 10 Trip Charges for gas, flights, etc. are based on pricing as of the date of this quote and are subject to adjustment based on pricing at the time services are rendered.
- 11 All product will remain the sole property of Read Window Products, LLC until final payment is received. Liability is limited to total charge for product in question.
- 12 Installation services are non-union; union installation is subject to local union rates and regulations.
- 13 Installation into concrete, steel, or other difficult substrate may require additional charges.
- 14 Installation is to occur during normal business hours Monday - Friday. Anything outside of this basis is subject to additional charges and availability.
- 15 Read Window Products is responsible for discarding trash and debris related to the installation of the window treatments.
- 16 During installation Read Window Products will be allowed access to elevators, dumpsters and on-site equipment. Denial of access is subject to additional charges.

			Treatment Dimensions			Style #			Price	Price
Qty	Area	Spec #	Width (inches)	Height (inches)	Product	Fabric/Color			Each	Total

- 17
- Occupied units and related hindrances of access to units may be subject to additional charges.
- 18
- Removal of any existing window treatments is not included in the above proposal.
- 19
- Steaming of draperies is not included in the above proposal.
- 20
- Customer is responsible for sales & use tax. In the event of tax exempt status, a resale certificate and W-9 must be included with Purchase Order.