

## Shelley Franklin

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**From:** Shelley Franklin  
**Sent:** Monday, June 16, 2025 9:19 AM  
**To:** Shelley Franklin  
**Subject:** FW: RWP1576 Window Treatments for Harmony Hall



**Shelley Franklin**  
Read Window Products, LLC  
5900 Weisbrook Lane | Knoxville, TN 37909  
Cell 937-416-7444  
[www.readwindow.com](http://www.readwindow.com)

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**From:** Wes Moore <[wesmoore@readwindow.com](mailto:wesmoore@readwindow.com)>  
**Sent:** Monday, June 2, 2025 12:34 PM  
**To:** Mary Osmon <[mary@contractresource.net](mailto:mary@contractresource.net)>; Shelley Franklin <[sfranklin@readwindow.com](mailto:sfranklin@readwindow.com)>  
**Cc:** John Bagley <[jgbagley@contractresource.net](mailto:jgbagley@contractresource.net)>; David Wells <[DAWells@culp.com](mailto:DAWells@culp.com)>  
**Subject:** RE: RWP1576 Window Treatments for Harmony Hall

@Shelley Franklin attached is the email from the customer that includes a signed quote with their intent to proceed.

I subsequently updated quote RWP1576 to include the correct fabric & fascia color on Friday afternoon.



**Weston Moore | Director of Quoting**  
Read Window Products, LLC  
5900 Weisbrook Lane | Knoxville, TN 37909  
P: 865-288-6242  
[www.readwindow.com](http://www.readwindow.com)

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**From:** Mary Osmon <[mary@contractresource.net](mailto:mary@contractresource.net)>  
**Sent:** Monday, June 2, 2025 8:39 AM  
**To:** Wes Moore <[wesmoore@readwindow.com](mailto:wesmoore@readwindow.com)>  
**Cc:** John Bagley <[jgbagley@contractresource.net](mailto:jgbagley@contractresource.net)>  
**Subject:** FW: RWP1576 Window Treatments for Harmony Hall

EXTERNAL EMAIL

Wes,

Per below from the Orders department, they are asking for the PO for this order. It is hard to tell from all the emails but it seems you did some updating on your end to the order/quote once the PO was received. Are you able to send Shelly below the most current version of this order.

Please advise.

Regards,

*Mary Osmon - Office Manager*

**John G. Bagley & Associates**

**Direct:** 320-654-0936



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**From:** Orders <[Orders@readwindow.com](mailto:Orders@readwindow.com)>

**Sent:** Monday, June 2, 2025 9:39 AM

**To:** Mary Osmon <[mary@contractresource.net](mailto:mary@contractresource.net)>

**Subject:** RWP1576 Window Treatments for Harmony Hall

Can you forward me the PO for this Order, it was not attached to the Orders email.

Thanks,



**Shelley Franklin**

Read Window Products, LLC

5900 Weisbrook Lane | Knoxville, TN 37909

Cell 937-416-7444

[www.readwindow.com](http://www.readwindow.com)

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**From:** Mary Osmon <[mary@contractresource.net](mailto:mary@contractresource.net)>

**Sent:** Thursday, May 29, 2025 3:49 PM

**To:** Orders <[Orders@readwindow.com](mailto:Orders@readwindow.com)>

**Cc:** John Bagley <[jgbagley@contractresource.net](mailto:jgbagley@contractresource.net)>; David Wells <[DAWells@culp.com](mailto:DAWells@culp.com)>; Wes Moore <[wesmoore@readwindow.com](mailto:wesmoore@readwindow.com)>

**Subject:** FW: Window Treatments for Harmony Hall

Please see attached new order. The fascia color is to be white. The below email indicates bill to and ship to information. I have reached out to customer to fill out account set up forms.

Will send forward as soon as I hear back.

Regards,

*Mary Osmon - Office Manager*

**John G. Bagley & Associates**

**Direct:** 320-654-0936

**John G. Bagley & Assoc. Inc.**

John G. Bagley - President

612-281-4700 mobile  
855-526-6872 toll free  
206-686-9889 fax

jgbagley@contractresource.net  
www.contractresource.net



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**From:** John Bagley <[jgbagley@contractresource.net](mailto:jgbagley@contractresource.net)>

**Sent:** Thursday, May 29, 2025 2:38 PM

**To:** Mary Osmon <[mary@contractresource.net](mailto:mary@contractresource.net)>

**Subject:** Fw: Window Treatments for Harmony Hall

Best,

John

John G Bagley & Assoc. Inc.

612-281-4700

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**From:** Jon White <[Jonwhite.nc@outlook.com](mailto:Jonwhite.nc@outlook.com)>

**Sent:** Wednesday, May 21, 2025 8:28:48 PM

**To:** John Bagley <[jgbagley@contractresource.net](mailto:jgbagley@contractresource.net)>

**Cc:** Aga Artka <[aga@agaartka.com](mailto:aga@agaartka.com)>

**Subject:** Window Treatments for Harmony Hall

John,

Per our phone conversation, please see the attached Purchase Order. Please proceed with sending us the deposit invoice and an estimate of lead time as soon as possible. The shipping and billing information is below:

Delivery address is as follows:

Harmony Hall Nursing and Rehab

312 Warren Ave, Kinston, NC 28501

Billing address is as follows:

Hillco, Ltd.  
Harmony Hall  
Renovation  
1435 Highway 258  
N  
Kinston, NC 28504



Jon White  
LEED GA, WELL AP, EDAC, AWCI-PM  
PM and Design Consultant  
[info@ompropertyservices.com](mailto:info@ompropertyservices.com)  
[jonwhite.nc@outlook.com](mailto:jonwhite.nc@outlook.com)  
919-428-7361