

## Kelly Caldwell

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**From:** Rebecca Pawlisz <rpawlisz@designenvironments.com>  
**Sent:** Monday, August 4, 2025 12:21 PM  
**To:** Kelly Caldwell; Katie Centers; Emily Neubauer; Chance Lowe; julie chesnut  
**Cc:** Joaquin Aguirre; Heather McCool  
**Subject:** RE: URGENT RE: LQ Jackson TN PO 24-27667-4 / RWP24-731 24-27667-29 / LTL: 123643745

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Hi Kelly,

We are going to leave this as a roller shade.

We do not know anything about any additional windows being measured at this time, but will reach out if necessary.

Thank you,

*\*\*Please note I will be out of the office 8/6-8/8 and returning on 8/11\*\**

Thank you,



Becky Pawlisz  
*Project Manager*



630.382.8676



[rpawlisz@designenvironments.com](mailto:rpawlisz@designenvironments.com)



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**From:** Kelly Caldwell <kcaldwell@readwindow.com>

**Sent:** Wednesday, July 30, 2025 1:02 PM

**To:** Katie Centers <kcenters@designenvironments.com>; Emily Neubauer <eneubauer@designenvironments.com>; Chance Lowe <chancel@warpandphil.com>; julie chesnut <julieachesnut@gmail.com>

**Cc:** Joaquin Aguirre <jaguirre@designenvironments.com>; Rebecca Pawlisz <rpawlisz@designenvironments.com>; Heather McCool <hmccool@readwindow.com>

**Subject:** RE: URGENT RE: LQ Jackson TN PO 24-27667-4 / RWP24-731 24-27667-29 / LTL: 123643745

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Hello All,

I wanted to circle back regarding the “heart of house” blinds. At one time there was mention of ordering a roller shade for that window, and that’s what we ordered and installed. But in reviewing your order, I’m thinking that is incorrect. There is a roller shade hanging in that window now. Please let me know if you would like me to get that replaced with a blind. I apologize!

Also, I wanted to be sure that we are on the same page as far as which window is “heart of house.” The installer was directed to measure a window in the room called employee break room, on your plans.

When he was there last week, he was asked to measure a window in the room next to the meeting room, which he did. No explanation was given for the request. I’m attaching your floorplan to clarify which areas we are talking about.

Please let me know your thoughts.

Thank You,



**Kelly Caldwell | Project Manager**  
Read Window Products, LLC  
5900 Weisbrook Lane | Knoxville, TN 37909  
(m) 865.809.3063

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**From:** Katie Centers <[kcenters@designenvironments.com](mailto:kcenters@designenvironments.com)>  
**Sent:** Tuesday, July 29, 2025 10:30 AM  
**To:** Kelly Caldwell <[kcaldwell@readwindow.com](mailto:kcaldwell@readwindow.com)>; Emily Neubauer <[eneubauer@designenvironments.com](mailto:eneubauer@designenvironments.com)>; Chance Lowe <[chancel@warpandphil.com](mailto:chancel@warpandphil.com)>; julie chesnut <[julieachesnut@gmail.com](mailto:julieachesnut@gmail.com)>  
**Cc:** Joaquin Aguirre <[jaguirre@designenvironments.com](mailto:jaguirre@designenvironments.com)>; Rebecca Pawlisz <[rpaowlisz@designenvironments.com](mailto:rpaowlisz@designenvironments.com)>  
**Subject:** Re: URGENT RE: LQ Jackson TN PO 24-27667-4 / RWP24-731 24-27667-29 / LTL: 123643745

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Thanks Kelly, have a great day!



Katie Centers  
*Procurement Coordinator*



630.884.9083



[kcenters@designenvironments.com](mailto:kcenters@designenvironments.com)



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