



## PROFORMA INVOICE

Quote #:  
RWP1712  
25-008

Quote Date:  
Monday 23 Jun 2025

To:  
Cherise Imbert  
HILTON SUPPLY MANAGEMENT LLC  
7930 Jones Branch Drive  
McLean, Virginia 22102

Job Address:  
Cherise Imbert  
HILTON SUPPLY MANAGEMENT LLC  
7930 Jones Branch Drive  
McLean, Virginia 22102

Project:  
0000097140

Line	Description	Qty	Unit price	Ext Total
Products				
1	Drapery   Unit Type: Inches   Quantity: 4   Charges Details: P-432 RF 120% Drapery & hardware	4	278.75	1,115.00
2	Drapery   Unit Type: Inches   Quantity: 9   Charges Details: P-472 RF 120% Drapery & hardware	9	269.75	2,427.75
3	Measure Charges   Unit Type: Inches   Quantity: 1	1	750.00	750.00
4	Installation Charges	1	1,950.00	1,950.00
5	Trip Charges   Unit Type: Inches   Quantity: 1   Charges Details: Install	1	1,550.00	1,550.00
6	Trip Charges   Unit Type: Inches   Quantity: 1   Charges Details: Measure Trip Charges	1	1,000.00	1,000.00
Total Qty 0		Subtotal		\$ 8,792.75
		Sales Tax		\$ 0.00
		Total		\$ 8,792.75

\*\* Please confirm Proforma Invoice reflects the job requirements on your purchase order or contract. \*\*

**Deposit Due**

**\$ 4,396.38**

\*\* Deposits may be made by credit card or check by contacting [accounting@readwindow.com](mailto:accounting@readwindow.com) or mailing payment to the address below.

Read Window Products  
5900 Weisbrook Lane  
Knoxville, TN 37909

\*\* Deposits must be received prior to start of production or services. \*\*

\*\* For Our Terms & Conditions of Sale please go to

[www.readwindow.com](http://www.readwindow.com) \*\*