



PURCHASE ORDER AUTHORIZATION

5900 Welsbrook Lane
Knoxville, TN 37909
(865) 675-4086

Approval Date 25-421
Quotation #

BILL TO: Windspring Suites Concord
1045 Commons Park Circle
Concord, NC 28027

SHIP TO: Windspring Suites Concord
1045 Commons Park Circle
Concord, NC 28027

PROJECT CONTACT:
Name: Amber Swadling Muttis
Phone: 403-248-3585
Email:

Billing Contact Email

Ship VIA:

Email: Amber.Swadling@
Commonsads.com

PP&Add Cust Freight Carrier & Acct No. 100-100000000000000000

Taxable Yes No

Sales Tax Certificate Attached

Comments or Special Instructions

Please email preforma invoice for payment

List of Products/Services	Sales Price
GR-102 - Pinch Pleat Drapery	\$ 765.00
GR-104 Pinch Pleat Sheer Drapery	\$ 515.00
M-3A1 - R (Right return End Cap) - 16	\$ 12.00
M-3A1 - L (Left Return Cap) - 16	\$ 12.00
M-1091 (Pinch Pleat Carrier) - SD	\$ 12.50
	\$
	\$
	\$
	\$
	\$
	\$
Sales Tax	\$
Freight	\$

Credit Card Authorization:

Card Number: 4244 3212 3456 7890

Cardholder Name: Amber Swadling Muttis

CVV Code 123 Exp Date 12/25 Billing Zip Code 27625

Total Amount Authorized to Charge \$1386.50

Signature of Cardholder Amber Swadling Muttis

TOTAL

1386.50

1386.50
1386.50
1386.50

Amber Swadling Muttis Date: 5/29/25
Authorized Signature ** Electronic Signatures Will Not Be Accepted
Amber Swadling Muttis / GM
Printed Name & Title



QUOTATION

To:
AMBER SWADLING-MUTTS
CONCORD HOSPITALITY
7845 COMMON PARK CIR NW WOODSPRINGS SUITES
CONCORD CHARLOTTE SPEEDWAY
CONCORD, North Carolina 28027

Quote #:
RWP1639
25-421

Quote Date:
Monday 09 Jun 2025

Job Address:
AMBER SWADLING-MUTTS
CONCORD HOSPITALITY
7845 COMMON PARK CIR NW
WOODSPRINGS SUITES CONCORD
CHARLOTTE SPEEDWAY
CONCORD, North Carolina 28027

Project:
POA 25-421

Line	Description	Qty	Unit price	Ext Total
Products				
1	Drapery Unit Type: Inches Quantity: 1 Charges Details: GR-102 PP Drapery	1	765.00	765.00
2	Drapery Unit Type: Inches Quantity: 1 Charges Details: GR-104 PP Sheer Drapery	1	565.00	565.00
3	Miscellaneous Charges Unit Type: Inches Quantity: 6 Charges Details: M-3A1-R Right Return End Cap	6	2.00	12.00
4	Miscellaneous Charges Unit Type: Inches Quantity: 50 Charges Details: M-691 Pince Pleat Carriers	50	0.25	12.50
5	Miscellaneous Charges Unit Type: Inches Quantity: 6 Charges Details: M-3A1-L Left Return End Cap	6	2.00	12.00
Total Qty	0			
		Subtotal		\$ 1,366.50
		Sales Tax		\$ 0.00
		Total		\$ 1,366.50

** To approve this order, please submit a purchase order referencing this Proposal project # to orders@readwindow.com.**

** Deposits must be received prior to start of production or services. **

** For Our Terms & Conditions of Sale please go to
www.readwindow.com **

PLEASE NOTE THAT DUE TO THE VOLATILITY IN TARIFF RATES, OUR QUOTES DO NOT INCLUDE POTENTIAL ADDITIONAL CHARGES RELATED TO TARIFFS. WE ADVISE ALL OUR CUSTOMERS TO CONFIRM THE QUOTE WITH OUR SALES TEAM PRIOR TO FINALIZNG ANY ORDERS. THIS ENSURES YOU RECEIVE THE MOST ACCURATE QUOTE AND UPDATE INFORMATION ON PRICING.