

# CARROLL / ADAMS

Purchase Order - CWC4724-0013

## Vendor

**Read Window Products Inc.**  
 5900 Weisbrook Lane  
 Knoxville, TN 37909  
 Customer Service - POs/Orders  
 orders@readwindow.com

**Purchase Order as Agent Only**

Issue Date 02/19/2025  
 Required Delivery Date 04/18/2025  
 Currency United States Dollar (USD)  
 Payment Terms 50% Deposit Progress Payments  
 FOB Point Knoxville, TN  
 Ship Via Will Advise  
 End Use Location Park City, KS  
 Quote Numbers 25-050  
 RFQ Numbers CWC4724-0015

## Bill To

**Wyandotte Tribe of Oklahoma DBA**  
**Crosswinds Casino & Resort**  
 c/o The Carroll Adams Group  
 940 N. Fern Creek Ave  
 Orlando, FL 32803

## Ship To

**Will Advise**

## Project

**Crosswinds Casino**  
 Rashida Erskine  
 rerskine@carrolladams.com

Line	Spec Id	Item Name	Quantity	Price	Subtotal
1	MR DA-91-02	<b>Motorized Drapery / Sheer Fabrication - Guestrooms</b> Model Room / Model Room	1 EA	3,231.75	3,231.75

**Attachments**

DA-91-02 GUESTROOM MOTORIZED DRAPERY 12.11.24.pdf

**Notes**

5 Year Warranty, Acknowledgement, Approvals, Care and Maintenance, FREIGHT, Installation, Invoices, Packaging/Side Marks, PO Terms/Conditions, SUBSTITUTIONS, Window Treatments

**Specifications**

<b>Description</b>	Motorized Drapery / Sheer Fabrication
<b>Style</b>	Black Out Style: 3 Pass Blackout Lining // Panel Style: Ripplefold - Blackout in Front, Sheer in Back // Sheer Style: Ripplefold
<b>Dimensions &amp; Finished Length</b>	Ceiling Height: 109.25" VIF Overall Width: 171.5" VIF // Panel Dimensions: 2 Panels at : 85.75" W x 108.75" (VIF) // Panel Finished Length: Full Length Panel Stops 1/2" AFF // Sheer Panel Dimensions: 2 Panels at : 85.75" W x 108.75" (VIF) // Sheer Finished Length: Full Length Panel Stops 1/2" AFF
<b>Hem</b>	Top Hem: Double fold 4" of permanent finish buckram into heading (3" thickness of fabric) with compliment thread Bottom Hem: Double Turned (3 Layers of Fabric) 4" W with Blind Stitch in Compliment Thread Side Hem: Double Turned (3 Layers of Fabric) 1-1/2" W with Blind Stitch in Compliment Thread
<b>Fullness</b>	Panel Fullness: 60% // Sheer Fullness: 80%
<b>Mounting Method</b>	Ceiling Mounted - Motorized Operations with wireless controller mounted on wall - to be coordinated with incomm (or similar) room system
<b>Hardware</b>	Hardware: Motorized Ripplefold Track Hardware Mechanism: plugged 3 prong with step down transformer Motor: BTX tumo HD Drapery System Hardware Finish:

# CARROLL / ADAMS

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Line	Spec Id	Item Name	Quantity	Price	Subtotal
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White Powder-Coated with Matching End Caps & Return Brackets

#### Additional Specifications

Railroad: Yes

Snap Tape: White Woven Snap Tape with Nickel- Plated Snaps

Seaming: Horizontal & Vertical Pattern Match, Hide Seams behind  
Pleats

Panels Fixed or Operative: Operative

Sheer Fixed or Operative: Operative

#### Submittal Items

Finish Sample, Shop Drawings

#### Sidemark

MR DA-91-02 / Motorized Drapery / Sheer Fabrication - Guestrooms / Model Room / Crosswinds Casino  
(CWC4724)

#### Customer's Own Materials

1.1	MR	Guestroom Drapery Blackout - Celestial	21.75 YD
	COM-91-06	Copper	

#### Attachments

COM-91-06 GUESTROOM BLACKOUT - CELESTIAL COPPER 12.11.24.pdf

#### Specifications

**Pattern** Celestial

**Color** Copper

**Width & Repeat** 54" Repeat: 0" V x 9.5" H

**Content** 100% Polyester FR Blend

**Durability** 30,000 Double Rubs

**Fire Rating** NFPA 701

**Stain** Soil and Stain Finish

#### Treatment

**Backing** Light Acrylic

1.2	MR	Guestrooms Drapery Sheer -	10 YD
	COM-91-07	Constellation Moonbeam	

#### Attachments

COM-91-07 GUESTROOM SHEER - MOONBEAM 12.11.24.pdf

#### Specifications

**Pattern** Constellation without Pattern Overlay

**Color** Moonbeam

**Width & Repeat** 118" Repeat: 5 7/8" V x 11 1/4" H

**Fire Rating** NFPA 701

Subtotal	3,231.75
Sales Tax (0%)	0.00
<b>Total (USD)</b>	<b>3,231.75</b>



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This order is not for resale. Sales Tax shall be charged at: 0% End Use Location: Park City, KS 67147

## Notes

### 5 Year Warranty

Applies To: **All Items**

All products on this purchase order must be warranted for five (5) years against defects in materials and workmanship.

### Acknowledgement

Applies To: **All Items**

PLEASE SEND AN ORDER ACKNOWLEDGEMENT FOR THIS PURCHASE ORDER TO THE ATTENTION OF THE PROJECT MANAGER WITHIN 48 HOURS.

### Approvals

Applies To: **All Items**

ALL CFA's, SHOP DRAWINGS & FINISH SAMPLES ARE TO BE SENT TO THE PROJECT MANAGER AT THE CARROLL ADAMS GROUP.

### Care and Maintenance

Applies To: **All Items**

Mfg. to provide care and maintenance package that clearly defines all approved cleaning methods and products.

### FREIGHT

Applies To: **All Items**

Pursuant to this Agreement, Contractor agrees to transport, deliver and handle the specific freight identified in the attached list of goods (the "Freight") required to transport and deliver the Freight from FF&E and or OS&E Vendors (the "Point of Origin") to the "Point of Destination". Specifically, the Contractor agrees that, as part of the Services required pursuant to this Agreement, Contractor shall coordinate the loading of the Freight at the Point of Origin as required to assure its transport without damage, and shall thereafter transport the Freight to the Point of Destination. Contractor shall be responsible for all loss or damage to the Freight beginning with Contractor's loading of the Freight at the Point of Origin and continuing until its delivery and acceptance by Owner at the Point of Destination, and Contractor shall procure insurance, in such nature and amounts as are required by this Agreement protecting against such loss or damage

Contractor shall at all times during the term of this Agreement maintain such insurance types and limits as are required to be maintained by Contractor by applicable law. In addition, Contractor shall procure and maintain (and prior to loading the Freight at the Point of Origin shall provide Owner with evidence of) freight insurance, in such form and amounts as are acceptable to Owner, covering all loss or damage to the Freight for its full replacement value at all times that the Freight is under the custody, control or possession of the Contractor and continuing through to its delivery to and acceptance by Owner, including but not limited to during its loading, transport, unloading and delivery by Contractor. Contractor shall provide to Owner, upon request, certificates evidencing such insurance and naming Owner as an additional insured

Contractor acknowledges that time is of the essence in the performance of all of its Services under this Agreement and that Owner is relying on the delivery of the Freight to the Point of Destination in accordance with the schedule as provided. Purchasing Agent shall notify Consultant of any such amendment to the Schedule

Contractor acknowledges and agrees that it is liable as insurer of the Freight, except for loss and damage due to strike, riot,



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insurrection, acts of God, acts of civil authorities, acts of public enemies, inherent vice of the goods or fault of Owner. Contractor shall bear all risk of any loss, theft or damage thereto at all times when the Freight is in Contractor's possession or control. Contractor shall reimburse Owner for any loss, damage or shortage on the Freight under its control, and Contractor further agrees that it will provide Owner with a receipt evidencing all the Freight turned over to Contractor at the Point of Origin. With regard to loss and damage claims, Owner shall file any claim with Contractor within sixty (60) days of the date of actual delivery of the Freight or within 60 days of the scheduled delivery date, as set forth in this Agreement, in the case of non-delivery.

Contractor hereby agrees to comply with all applicable federal, state and local laws, rules and regulations, specifically including but not limited to all laws, rules and regulations concerning the transportation of the Freight in either intrastate or interstate commerce.

Contractor shall defend, indemnify and hold harmless Owner from and against any and all liabilities, obligations, claims, losses, damages, penalties, actions, judgments, suits, costs and expenses (including reasonably legal fees and disbursements of attorneys), arising from, related to, or in connection with Contractor's performance of the Services required hereunder including, to the extent caused by the breach of contract and/or intentional acts or negligence of Contractor or its agents or employees, and/or any violation of a statute or regulation by Contractor or its agents or employees.

## Installation

### Applies To: ***All Items***

1.1. Pursuant to this Agreement, the Contractor shall be responsible to unload, uncrate, move, assemble, handle, install, hook up, connect, set in place or otherwise incorporate the Hotel FF&E and/or OS&E into the Project and shall provide any other work or services required by or reasonably inferable from the descriptions in Exhibit A and shall perform or provide all other labor, supervision, equipment, tools, supplies, taxes (sales tax, use tax & any local or State value added taxes, if any, are excluded), permits and services necessary

1.2. Contractor's responsibility to hookup and connect merchandise is limited to hookups and connections that do not require specialty trades or permits, such as electrical and plumbing connections

1.3 The Contractor acknowledges that the Hotel FF&E provided pursuant of this Agreement will need to be installed, assembled, connected and otherwise integrated with certain existing features at the Project (such as, flooring, columns, etc.) and/or with certain other construction or renovation work that will be performed at the Project. Accordingly, the Contractor acknowledges and agrees that, as part of the Work under this Agreement, the Contractor shall be responsible (subject to access being provided by the Owner) to survey prior to installation any existing finishes at the Site, confirm critical building dimensions and confirm the location and adequacy of mechanical, electrical and plumbing systems, utilities, columns, fixed equipment and other major fixed building elements as necessary for the proper and complete performance, installation, operation and connection of the Contractor's Work.

1.4 All work performed hereunder by Contractor shall comply in every respect with all applicable laws (including, but not limited to, the Federal Occupational Safety and Health Act, as amended), ordinances and regulations of duly constituted authorities in force in the locality which the Work is performed. If any licenses, permits or bonds are required in connection therewith, the same shall be furnished by the Contractor at the Contractor's sole cost and expense.

1.5 The Contractor acknowledges that timely Completion of the Work is of the essence in this Agreement. In particular, the Contractor acknowledges and recognizes that the Work involves the construction/renovation of a hotel and that the Owner must have full and beneficial occupancy and use of the completed Work by the Completion Dates, and that the Owner has entered into, or will hereafter enter into, binding agreements for leasing rooms based upon the Contractor's representation that the Contractor can achieve completion of the Work within the Completion Dates. The Contractor acknowledges and understands that the Owner will incur substantial losses and damages if the Owner is not able to use and occupy the Project for its intended purpose as of the Completion Dates. Reasonable direct FF&E and OS&E installation costs shall be the responsibility of the Contractor should the



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#### Contractor fail to complete the Work by the Completion Dates

1.6 The Contractor shall purchase and shall maintain, at the Contractor's sole cost and expense, the following insurance with insurance companies authorized to do business in the State in which the property is located, possessing a minimum A.M. Best rating of A-VI:

(a) Commercial General Liability Insurance covering bodily injury (including personal injury) and property damage with a combined single limit per occurrence/annual aggregate of not less than the following: (i) \$1,000,000 if the Contract Sum is equal to or less than \$2 million; (ii) \$2,000,000 if the Contract Sum is Greater than \$2 million and less than \$5 million; (iii) \$5,000,000 if the Contract Sum is Greater than \$5 million and less than \$10 million or (iv) \$10,000,000 if the Contract Sum is greater than \$10 million. All such insurance shall include contractual liability coverage covering the Contractor's indemnity obligations under this Agreement, if available from the insurer, and shall include products and completed operations coverage. The limits of insurance required by this Section 1(a) may be satisfied through any combination of primary liability and umbrella liability policies, provided that if umbrella liability coverage is obtained, said limits should also be excess over any auto liability policy.

(b) Worker's Compensation insurance coverage satisfying the Contractor's obligations and liabilities under the worker's compensation laws of each applicable jurisdiction, including employer's liability insurance with limits of not less than \$1,000,000 for each accident disease-each employee and disease-policy limit;

(c) Comprehensive Automobile Liability insurance covering bodily injury and property damage arising out of the use of any vehicle in the performance of the Contractor's services under this Agreement with a combined single limit of not less than \$1,000,000 per accident; and

(d) Property insurance on an "all risk" or "special risk" form covering all owned and non-owned assets the Contractor may use in the performance of its services under this Agreement, including a waiver of subrogation from the insurer in favor of all Additional Insureds as defined in this Section below.

#### Invoices

Applies To: ***All Items***

ALL INVOICING MUST BE SENT DIRECTLY TO CAGI'S PROJECT MANAGER/COORDINATOR.

#### Packaging/Side Marks

Applies To: ***All Items***

ALL PACKAGES AND SHIPPING DOCUMENTATION MUST BE CLEARLY SIDE-MARKED WITH "PROJECT NAME" AND "ITEM #" AND BE PACKAGED AND CARTONED TO WITHSTAND COMMON CARRIER, AND IF APPLICABLE, OCEAN FREIGHT SHIPMENTS AND COMMERCIAL WAREHOUSE STORAGE.

#### PO Terms/Conditions

Applies To: ***All Items***

THIS PO IS SUBJECT TO TERMS AND CONDITIONS STATED IN THE ATTACHED DOCUMENT.

#### SUBSTITUTIONS

Applies To: ***All Items***



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All substitutions of materials and/or product must be submitted for written approval prior to manufacturing and purchasing. If substitution is executed without written approval, no responsibility or liability for the new selection will be assumed.

## Window Treatments

Applies To: ***All Items***

Contractor shall make site measurements, provide fabric take-offs, and verify required hardware showing finished size, type of draw and projection and that adequate blocking is planned to support the drapery system as a whole.

Consideration shall be given to special conditions such as differences between drawings and actual site conditions. Should deviations be found, Contractor is to notify The Carroll Adams Group immediately so that pertinent changes may be made.

Continuous panels made from the same weaving or dye lot. Panels made from mixed weave or dye lots are not acceptable.

Panels shall hang straight and even, with no pulling, puckering, or loose threads. Panel defects or visible horizontal seams are not acceptable

Window treatments are to align in length. Do not permit under drapery to hang below over drapery

Match patterns exactly at each vertical seam, prior to sewing. Join vertical seams with over-lock stitch and free of puckering. Place vertical seam behind pleats from top to bottom. All seams shall be surged

Match patterns at seams and across all windows, vertically and horizontally, in the same room

Unless specified otherwise, all thread shall match the background color of the fabric

All components and hardware must be rust proof

Draperies shall be shipped fan-folded for shipment.

All Drapery panels, Sheers and Cornices are to have a label sewn in the corner closest to the return wall with Size and Unit number.

## Terms and Conditions

### AGENT ONLY PURCHASE ORDER

### TERMS & CONDITIONS

In these Terms & Conditions, the word "Buyer" refers to the Client referenced on the front of this Purchase Order. The Carroll Adams Group, Inc is contracted by the client as an Agent to act as a Buyer on the client's behalf.

#### **1. Acceptance of Order:**

The acceptance of this purchase order shall bind Seller to all Buyer's terms and conditions. This purchase order shall govern in the event of a conflict with Seller's acknowledgement unless Buyer in writing accepts changes.

#### **2. Modification:**

No modification, waiver of, or exception of any of the terms, conditions, provisions, and/or specifications contained in Buyer's purchase order shall be valid unless agreed to in writing by Buyer. The quantity, packs or unit size of the goods ordered must not be changed without Buyer's prior written consent.

#### **3. Assignment:**

This purchase order is not assignable by either party, (except that Buyer may assign it to any of its subsidiaries or affiliates, to which benefits of this contract shall extend).

#### **4. Delivery:**

If Seller refuses or fails to make deliveries of articles or services, or fulfill any part thereof or fails or refuses to perform any element of this contract within the time specified in this purchase order or any extension thereof, the same shall be deemed a breach warranting cancellation of this contract. Buyer may terminate the right of the Seller to deliver any or all such articles or services at no cost to Buyer.

#### **5. Packaging:**

All articles shall be suitably packed or otherwise prepared for shipment to prevent damage, to assume the lowest transportation and insurance rates and to meet the carrier's requirements. Goods must be shipped in accordance with instructions on this purchase order. The order number and related numbers must appear on all invoices, bills of lading, packing slips and correspondence. Packing lists will accompany all shipments, listing contents of shipments in detail. They shall be clearly identified and accessible so as to be first off the carrier.

#### **6. Title:**

Title to the goods shall pass when they are delivered and accepted by the Buyer at the destination, subject to rejection after Buyer's inspection. Risk of loss, injury or destruction of the goods shall be borne by the Seller until title passes to Buyer.

#### **7. Inspections:**

Buyer shall have a reasonable time after delivery of the goods to inspect them and reject and refuse acceptance of goods not conforming with this contract. Buyer does not assume the responsibility for 100% inspection; if this is necessary as indicated by partial inspection, the entire shipment may be rejected. Buyer may charge Seller for the cost of inspecting goods rejected. All rejected goods may either be returned to Seller, transportation charges collected (plus incoming transportation if paid by Buyer), or may be held by Buyer for disposition at Seller's risk and expense. Payment for any goods hereunder shall not be deemed an acceptance thereof. Unless accepted Buyer reserves the right to return merchandise at Seller's expense. Partial acceptance through successful use of any portion shall not negate Buyer's right to reject nonconforming articles.

#### **8. Increases or Decreases:**

Increase or decrease in quantity shall not be made without the expressed written consent of the Buyer. Buyer may refuse to accept shipments where quantities vary from those specified in the Buyer's purchase order.

#### **9. Prices:**

Unless otherwise noted herein, the prices indicated on the Buyer's purchase order include all charges for Seller's packing, crating and transportation to FOB point. No charge for additions or improvements to products or services ordered herein will be paid by Buyer unless such extras have been ordered in writing by the Buyer and the price is stated on Buyer's purchase order.

#### **10. Warranties:**

Seller warrants that the items delivered pursuant to this order shall be free from defects and fit for particular purpose, character, propensity, merchantability, quality or capacity and, without limiting Buyer's remedies for a breach of any warranty, express or implied. Buyer reserves the right to return all or any part of the items listed on Buyer's purchase order if defective in any way or if otherwise not conforming to this order.

#### **11. Patent Protection:**

Seller agrees to indemnify, hold harmless, and to defend, at its own cost, all suits, actions or proceedings in which Buyer is made defendant for actual or alleged infringement of any United States or Foreign patent, trademark, copyright and the like resulting from the sale or use of goods purchased hereunder and further agrees to pay and discharge any and all decrees which may be rendered in any suit, action or proceeding against defendant herein.

#### **12. Cancellation:**

If Seller refuses or fails to make deliveries of articles or services, or fulfill any part thereof or fails or refuses to perform any element of this contract within the time specified in this purchase order or any extension thereof, the same shall be deemed a breach warranting cancellation of this contract. Buyer may terminate the right of Seller to deliver any or all such articles or services at no cost to Buyer.

#### **13. Confidential:**

Seller shall neither disclose, advertise or publish, the fact that Seller has contracted to furnish the Buyer the articles mentioned herein, nor disclose any details connected with Buyer's purchase order to any third party without the prior expressed written consent of the Buyer.

**14. Bankruptcy:**

In the event of the insolvency of Seller or in the event of the institution of any proceedings in bankruptcy by or against Seller, or if there is a change in ownership or control of Seller, then Buyer shall have the right to terminate this contract upon written notice.

**15. Interpretation:**

The laws of Florida shall interpret this contract.

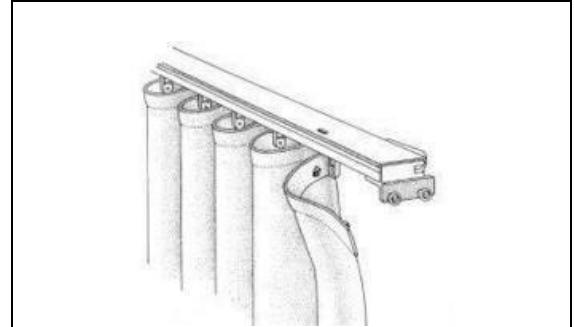
**Product Info****Manufacturer:** Read Window**Style/Series:** Motorized Drapery / Sheer Fabrication - Guestrooms**Sales Rep****Cody Liles**

Email: cody@jcancompany.net

Office Phone: 901-258-6547

**Attributes****Opening:** Center draw with panel stacked equal at each side of window**Mounting Method:** Ceiling Mounted**Ceiling Height:** 109.25" VIF**Overall Width:** 171.5" VIF**Operation:** Motorized Operations with wireless controller mounted on wall - to be coordinated with incomm (or similar) room system**Hardware:** Motorized Ripplefold Track**Hardware Mechanism:** plugged 3 prong with step down transformer**Motor:** BTX tumo HD Drapery System**Hardware Finish:** White Powder-Coated with Matching End Caps & Return Brackets**Black Out Style:** 3 Pass Blackout Lining**Top Hem:** Double fold 4" of permanent finish buckram into heading (3" thickness of fabric) with compliment thread**Bottom Hem:** Double Turned (3 Layers of Fabric) 4" W with Blind Stitch in Compliment Thread**Side Hem:** Double Turned (3 Layers of Fabric) 1-1/2" W with Blind Stitch in Compliment Thread**Railroad:** Yes**Snap Tape:** White Woven Snap Tape with Nickel- Plated Snaps**Seaming:** Horizontal & Vertical Pattern Match, Hide Seams behind Pleats**Panel Style:** Ripplefold - Blackout in Front, Sheer in Back**Panel Dimensions:** 2 Panels at : 85.75" W x 108.75" (VIF)**Panels Fixed or Operative:** Operative**Panel Fullness:** 60%**Panel Finished Length:** Full Length Panel Stops 1/2" AFF**Drapery Fabric Details:** COM-91-06 (Blackout)**Sheer Style:** Ripplefold**Sheer Panel Dimensions:** 2 Panels at : 85.75" W x 108.75" (VIF)**Sheer Fixed or Operative:** Operative**Sheer Fullness:** 80%**Sheer Fabric Details:** COM-91-07 (Sheer)**Power:** BTX Tumo HD Drapery System**Sheer Finished Length:** Full Length Panel Stops 1/2" AFF

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**Approvals:** Refer to B.3 OFOI-CC DA Quality instructions for additional requirements and approvals

**WYANDOTTE CROSSWINDS CASINO RESORT EXPANSION - MR****Location:****Project Number:** 24000401**DA-91-02**

Issued : 8/27/2024

#	Area and Type	Quantity
91	Guestrooms	1 each
91	King	1 each

**Total:** 1 each

**DRAPERY ASSEMBLY QUALITY INSTRUCTIONS** (*as indicated by DA item marks*)**A. Scope:**

1. The drapery manufacturer (referred to as the manufacturer throughout the rest of this specification) to provide all field dimensions, quantity, and yardage requirements to complete the job. Workmanship to fabricate window treatment/accessory items and labor necessary to properly install window treatment to follow the industry practices and be of the finest quality.
2. The manufacturer is fully responsible for coordination of work with designer's specifications, lead time quotes to purchasing agent, and any other variables affecting fabrication and ready-to-ship completion of items.
3. The manufacturer is responsible for providing the purchasing agent with fabric quantities required to complete the job. The manufacturer is responsible for any discrepancies between window treatment dimensions and field dimensions. The manufacturer is responsible for all material quantity shortages and any overages more than 5%. Actual site measurements must be obtained by manufacturer prior to fabrication of window treatment fabrications. Each room within an area specified is to be measured individually. The manufacturer to notify the designer and/or Owner of conditions not consistent with design intent.
4. Fabricator must provide all necessary contract quality hardware for complete and finished installation. HBG Design recommends one of the following: Graber, Kirsh, or equal. Installer to verify and confirm fit, size, and ease of operation of all treatments, track devices, or mechanisms.
5. Heat, light, power, and elevator service to be provided by the Owner at no expense to the installation. The manufacturer. Neither the Owner, operator, or purchasing agent will bear any responsibility or liability for the loss, theft, and destruction of equipment, tools or materials belonging to the installation.

**B. General Requirements:**

1. Bids to include:
  - a. Number and type of spaces.
  - b. Number of widths per window.
  - c. Cost per room installed.
  - d. Total cost of fabrication and installation.
  - e. Total cost of freight, including FOB location.
  - f. Total cost of tax.
2. All fabrics to be delivered to the manufacturer with proper identification. Fabrics and finished window treatments to be stored under cover in dry, well-ventilated spaces, protected from damage, dirt, stains, and moisture.
3. The manufacturer to notify the purchasing agent immediately in writing if any conditions exist which will prevent him from producing satisfactory finished work. The beginning of fabrication or the start of installation will indicate his acceptance of products and/or field responsibility for any unacceptable finished work caused by faulty materials or field conditions.

4. Where observed disagreement occurs between drawings and specifications, or within either document itself, submit notice of same and assumption concerning same to proposal. Thereafter, the item or arrangement of better quality, greater quantity, or higher cost shall be included in bid.

C. Fabrication, Installation, and Workmanship:

1. Track and hardware to be ceiling mounted unless noted otherwise. All hardware to be heavy duty, cord traversed, or baton operated complete with all required components, and suitable for commercial installation. Install so that no contact occurs between panels and windows and/or window mechanisms. Track finish to be standard off-white unless otherwise specified. Pulleys to be ball bearing. Cord to be #4 Nylon or fiberglass center with all cotton jacket. Batons to be 50" white fiberglass unless otherwise noted with "D" snap attachment at master carrier. Overlap masters are all steel with wide shoe glides. Glides are all nylon.
2. All window treatment must meet *NFPA 701* standards either inherently or chemically. Certificates of flammability testing or flame proofing to be delivered to the purchasing agent.
3. Where patterns with repeats are specified, material or COM to be cut individually per room to ensure all patterns match at top and bottom.
4. Fabricator to receive COM, inspect it for flaws, verify quantities, and store it until required. Any damage, flaws, or discrepancies in yardage to be reported to purchasing agent immediately.
5. Draperies to be fan folded and suitably wrapped to avoid any damage during shipping, transportation, or installation. All draperies to be hand folded and hand tied on jobsite at time of installation.
6. Drapery panels to overlap 3" at points where panels meet to ensure no light leakage and complete blackout.
7. Drapery sheer to overlap 3" at point where sheers meet.
8. Trimming to be hand or machine sewn as detailed in specification and shop drawing.
9. Installation includes pressing, steaming, etc., to ensure that all window treatments hang properly and free of creases, wrinkles, and/or twists.
10. Drapery installer to check and verify fit, size, and ease of operation of all drapery and track.
11. The designer is not responsible for quantity of material. The installer to verify and notify all parties responsible for procurement of material prior to ordering.
12. Motorized drapery systems must be coordinated with electrical and HVAC systems as well as the drapery manufacturer to verify weight and related carrying hardware.
13. Drapery fabricator must adhere to the fabric manufacturer's printed instructions for fabrics requiring special fabrication methods.
14. Rod and track cross section width and depth must be sufficient to carry the drapery without sagging.
15. Thread to be pre-shrunk mercerized cotton (50/3) or monofilament in equivalent size. Do not use monofilament in the heading.
16. Accurately match patterned fabrics to provide identical designs horizontally and vertically on each window within each room.

17. Hem of drapery to be weighted. Weights on overdrapery to be at corners and seams.  
Continuous beaded hem (1/8" shot) on sheers.
18. Baton to be placed behind leading edge of drapery unless noted otherwise.
19. Price to include all heavy-duty hardware necessary for installation and fabrication of lining on overdrapery, unless otherwise noted. The manufacturer to submit lining sample to the designer for approval prior to production.
20. All items must meet or surpass the minimum requirements set forth by the *Association for Contract Textiles (ACT)*.

**D. Approvals:**

1. The manufacturer to provide the following for designer approval prior to production:
  - a. Shop drawings, in appropriate scale with detail drawing in no less than 1-1/2" = 1'-0", indicating materials, dimensions, shadeband materials, any pattern match with fabric, orientation to rollers, seam and batten locations and/or hardware locations for each window type to be treated.
  - b. Product data for each type of track, including maximum weight of draperies that can be supported.
  - c. Finish sample of hardware.
  - d. All materials specified, including fabric cuttings, metal or fabric blind or shadeband samples, any lining or blackout fabric (not less than 10" square or large enough to show full repeat), and any accessories to the drapery to include swags, trims, cording, etc.

**E. Superintendence:**

1. All work both on and off the site to be done under the direction of the manufacturer's capable superintendent. The superintendent to have greater than 5 years' experience in this type of work and with projects of comparable scope. The superintendent in the field will give direction for installation and inspect the work during and after completion. Without waiting for orders to do so, the superintendent may direct correction of all faulty workmanship they may encounter. They will direct the installation with prior consent and approval of the Owner.

**F. Clean-up:**

1. After the installation work is complete, all debris resulting from the installation to be picked up and removed from site. Any material overages to be bundled, tagged, identified, and given to Owner.

**G. Warranty:**

1. All materials and work provided by the manufacturer will be guaranteed against defects in installation, materials, and workmanship for a period of 1 year from date of installation. Any adjustments to the installation, materials, and/or workmanship, to be made within 1 year from date of installation at no extra charge.

**Product Info****Manufacturer:** Samelson-Chatelane Fabrics**Style/Series:** Drapery - Blackout - Guestrooms**Sales Rep****Lynn Sampson**

Email: lsampson@csamelson.com

Office Phone: 619-890-1641

Mobile Phone: 619-890-1641

**Samelson - Chatelane**

Email: info@csamelson.com

Office Phone: 212-686-6056

**Attributes****Pattern Name:** Celestial**Color:** Copper**Width:** 54"**Content:** 100% Polyester FR Blend**Repeat:** 0" V x 9.5" H**Railroad:** no**Backing:** Light Acrylic**Finish:** Soil and Stain Finish**Cleaning Code:** WS - Clean With Solvent or Water Based Cleanser**Furniture Reference:** DA-91-01 / DA-91-02**PERFORMANCE****Flammability:** NFPA 701 - 2015 Test Method #1, California Fire

Marshal Title 19, CAN/ULC S109-14

**Durability/Abrasion:** 30,000 Double Rubs**Lightfastness:** 60 Hours, Class 5**Wet & Dry Crocking:** Wet: 4.5, Dry: 4.5**APPROVALS****Approvals:** Refer to Appendix B.2 COM Quality Instructions for

Additional Requirements &amp; Approvals



**CUSTOMER'S OWN MATERIAL QUALITY INSTRUCTIONS** (*as indicated by COM item mark*)

**A. Scope:**

1. The COM Supplier (referred to as the manufacturer throughout the rest of this specification) to provide only first quality goods (first run goods from full rolls) and any or all necessary items needed to complete the job.
2. The manufacturer is fully responsible for coordination of work with designer's specifications, lead time quotes to the purchasing agent, and any other variables affecting fabrication and ready-to-ship completion of items.
3. Bids to include:
  - a. All items listed separately and yardage for each.
  - b. Cost of each item.
  - c. Total cost of freight.
  - d. Total cost of tax.

**B. General Requirements:**

1. Dye lot must be the same for the entire job.
2. COM must be first run goods from full bolts; printing, dyeing and finished methods must be appropriate for use on COM.
3. Fabric must be inherently flame retardant or treated to meet *California Bulletin #117* and all other local, state, and federal code requirements.
4. All fire and flame treatments are to be with non-saline solution only to prevent corrosion and mildew of fabric.
5. Quantities listed for reference do not include any overage or attic stock. All yardage requirements must be field verified and confirmed by the manufacturer and purchasing agent prior to ordering. Client and/or purchasing agent are solely responsible for all quantities.
6. If specification does not identify direction of fabric, fabricator to contact the purchasing agent for direction from designer prior to bidding and manufacturing.
7. For shipping COM for drapery purposes, fabric to be shipped on roll, do not fold.

**C. Approvals:**

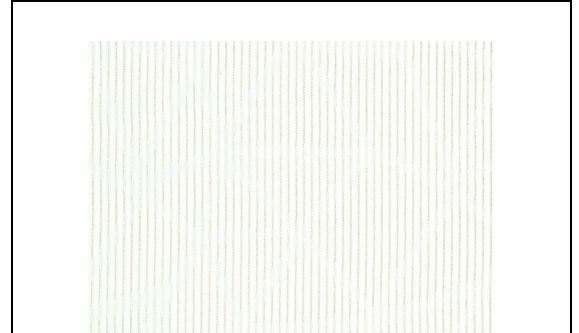
1. The manufacturer to provide the following for designer approval prior to production:
  - a. Finish Sample: For each type of fabric and for each color, pattern, texture, and finish specified, 1/2 yard; sample to be from same production run(s) and dye lot(s) to be used for the work, with specified treatments applied, as applicable, 4" x 4" minimum or large enough to show complete repeat.

**D. Clean-up:**

1. After the installation work is complete, all debris resulting from the installation to be picked up and removed from site. Any material overages to be bundled, tagged, identified, and given to Owner.

E. Warranty:

1. All materials and work provided by the manufacturer will be guaranteed against defects in installation, materials, and workmanship for a period of 1 year from date of installation. Any adjustments to the installation, materials, and/or workmanship, to be made within 1 year from date of installation at no extra charge.

**Product Info****Manufacturer:** Reid Witlin Ltd**Style/Series:** Drapery - Sheer - Guestrooms**Sales Rep****Betsy Pollard**Email: bpollard@koroseal.com  
Office Phone: 855-753-5474  
Mobile Phone: 901-201-9359**Reid Witlin Ltd.**Email: info@rwltl.com  
Office Phone: 818-701-7900**Attributes****Pattern Name:** Constellation without Pattern Overlay**Color:** Moonbeam**Width:** 118"**Content:** 100% Polyester**Repeat:** 5 7/8" V x 11 1/4" H**Cleaning Code:** Dry Clean**PERFORMANCE****Flammability:** NFPA 701**Durability/Abrasion:** N/A**APPROVALS****Approvals:** Refer to Appendix B.2 COM Quality Instructions for  
Additional Requirements & Approvals