

Ember Murphy

From: Accounting
Sent: Monday, May 19, 2025 4:12 AM
To: Michael Echols; Kelly Caldwell
Cc: christiejechols@gmail.com; Katie Jo Chane; Accounting; Accounting; Heather McCool; Mark Noble
Subject: RE: 25-328 Hotel Monroe - Public Space (POA 25-328) RWP1545

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Cathy

@Kelly Caldwell

Please see request below.

Thank you,



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5900 Weisbrook Lane | Knoxville, TN 37909
www.readwindow.com
<https://www.culphospitality.com/>

From: Michael Echols <michaelcharlesechols@gmail.com>
Sent: Friday, May 16, 2025 8:35 PM
To: Accounting <accounting@readwindow.com>
Cc: christiejechols@gmail.com; Katie Jo Chane <kchane@cdbl.com>; Accounting <accounting@readwindow.com>
Subject: Re: 25-328 Hotel Monroe - Public Space (POA 25-328) RWP1545

EXTERNAL EMAIL

Secured by Check Point

Please update quote for providing product only. We will install.

Thanks,

Michael Echols
318-366-7370

On May 5, 2025, at 10:46 AM, Accounting <accounting@readwindow.com> wrote:

Please see the attached Proforma Invoice. Payment is due prior to job scheduling.

A credit card authorization form is attached for your convenience. Currently, Read Window Products does not charge a fee to pay by credit card.

Please let us know if you need anything further.

Thank you,

<image002.png>

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5900 Weisbrook Lane | Knoxville, TN 37909

Office: 865.675.4086

www.readwindow.com

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<25-328 Hotel Monroe - Public Space (POA 25-328) RWP1545.pdf>

<RWP CC Authorization Form.pdf>