

From: [David Storm](#)
To: [Kathleen Railey](#); [Mark Noble](#); [Juan Valencia](#)
Cc: [David Wells](#); [Forrest Buck](#); [Todd Parrett](#)
Subject: Re: RWP1189 Quotation
Date: Tuesday, March 4, 2025 8:19:18 PM
Attachments: [image001.png](#)
[image002.png](#)

Order was vetted when entered and not on credit hold.

Thanks,

David Storm | Business Development Manager
Read Window Products LLC | Culp Hospitality
Direct: [865.770.5812](tel:865.770.5812) | Mobile: [423.240.2197](tel:423.240.2197)
Email: dstorm@readwindow.com
Website: readwindow.com ; Website: culphospitality.com

From: Kathleen Railey <KHRailey@culp.com>
Sent: Tuesday, March 4, 2025 7:56:12 PM
To: David Storm <DStorm@readwindow.com>; Mark Noble <MNoble@readwindow.com>; Juan Valencia <JSValencia@culp.com>
Cc: David Wells <DAWells@culp.com>; Forrest Buck <FEBuck@culp.com>; Todd Parrett <TJParrett@culp.com>
Subject: RWP1189 Quotation

Hi David,

I want to help you by taking the action in BMX for your orders.

Here's RWP1189 Quotation.

1. Please check it and confirm accuracy.
2. Let me know of any discrepancies and price is correct.
3. After you confirm, I will check with Financial Department about the credit.
4. If Financial Department confirms open terms, I will proceed to MFG.
5. Once completed, we will ask you for shipping instructions.
6. After shipped, I will upload the BOL tracking number.

Thanks,

KR

From: Kathleen Railey
Sent: Monday, March 3, 2025 5:00 PM
To: Mark Noble <MNoble@readwindow.com>; Juan Valencia <JSValencia@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>; David Wells <DAWells@culp.com>; Cathy Walter <cwalter@readwindow.com>; David Storm <DStorm@readwindow.com>
Cc: Ryan Toby <RToby@readwindow.com>; Heather McCool <hmccool@readwindow.com>; Forrest Buck <FEBuck@culp.com>; Todd Parrett <TJParrett@culp.com>
Subject: RE: Burlington RS Schedule

Mark,

RWP1189 is still in Job Status Lead.

We cannot manufacture until the BMX order has met the vetting process:

1. This job is not assigned to a PM. Who is the PM?
2. Has the order been checked for correctness by the PM?
3. Did the customer agree to go forward and issue a PO? If yes, change job status from Lead to Order.
4. Does the PO match the RWP PI?
5. The PO and PI are uploaded to the order?
6. Did Finance agree to release for credit terms or deposit? If yes, they will let the PM
7. Is the measure completed?

Once the five steps are completed for any order, it can be released to manufacturing.

Thanks,

KR

From: Mark Noble <MNoble@readwindow.com>
Sent: Monday, March 3, 2025 4:28 PM
To: Kathleen Railey <KHRailey@culp.com>; Juan Valencia <JSValencia@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>; David Wells

<DAWells@culp.com>; Cathy Walter <cwalter@readwindow.com>; David Storm <DStorm@readwindow.com>

Cc: Ryan Toby <RToby@readwindow.com>; Heather McCool <hmccool@readwindow.com>; Forrest Buck <FFBuck@culp.com>; Todd Parrett <TJParrett@culp.com>

Subject: RE: Burlington RS Schedule

Kathleen,

If they are with the status ORP, should they not be moved to Deposit Hold so account can review? RWP1189 is a David Storm job. @David Storm please update Kathleen on this order.

Thanks,

Mark



Mark Noble | Program Manager
Read Window Products, LLC
5900 Weisbrook Lane | Knoxville, TN 37909
(m) 724.991.8604
www.ReadWindow.com

From: Kathleen Railey <KRailey@culp.com>

Sent: Monday, March 3, 2025 3:36 PM

To: Mark Noble <MNoble@readwindow.com>; Juan Valencia <JSValencia@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>; David Wells <DAWells@culp.com>; Cathy Walter <cwalter@readwindow.com>

Cc: Ryan Toby <RToby@readwindow.com>; Heather McCool <hmccool@readwindow.com>; Forrest Buck <FFBuck@culp.com>; Todd Parrett <TJParrett@culp.com>

Subject: RE: Burlington RS Schedule

Hi Mark,

Wonderful! Thanks for getting the Job Status changed from Lead/Quote to Order for most. Take a look at RWP1189.

And we are trying to get these orders printed to mfg. Most are ORP = Order Review Pending.

Can you please ask your team to update the order status ?

RWP-CFC PRODUCTION SCHEDULE 03/03/2025 - 03/07/2025		
PROJECT	SHADE QTY	NOTE
25-097 Central & Main Apartments	52	RWP1189 – Lead -ORP
25-184 WSS - Prattville, AL (PO015519)	-	RWP1232 – deposit hold
24-919 EVH-Yuma, AZ (PO013954)	279	RWP1198 – ORP
25-139 UCF One Central Plaza	44	RWP1262 – ORP
25-200 3450 N LSD - Batch 14	113	RWP1269 – deposit hold
GOAL - 03/07/2025	488	

Let me know if there is some problem.

Best regards,

Kathleen Railey
Business Process Manager
Culp Inc
High Point, NC. 27262
Tel: 336 881 5613
Mob: 336 862 2528
Fax: 336 882 7648
WeChat ID: Krailey520

From: Kathleen Railey

Sent: Monday, March 3, 2025 11:42 AM

To: Mark Noble <MNoble@readwindow.com>; Juan Valencia <JSValencia@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>; David Wells <DAWells@culp.com>; Cathy Walter <cwalter@readwindow.com>

Cc: Ryan Toby <RToby@readwindow.com>; Heather McCool <hmccool@readwindow.com>; Forrest Buck <FFBuck@culp.com>; Todd Parrett <TJParrett@culp.com>
Subject: RE: Burlington RS Schedule

Hi Mark,

All the below need your PM attention. Please check.

JOB STATUS – change to ORDER

ORDER STATUS – change to CONFIRMED if an only if the customer PO and the financial department PI is a match and uploaded to the system.

Our MFG team cannot print the wororders in current job status/order status. This is a crutial step in releasing orders to production. We have to have these checks and balances performed before we issue the workorder to production floor.

Additionally – RWP1269 is DEPOSIT HOLD. We cannot produce this order until financial department releases the HOLD.

Thanks,

KR

From: Mark Noble <MNoble@readwindow.com>

Sent: Monday, March 3, 2025 10:46 AM

To: Juan Valencia <JSValencia@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>; David Wells <DAWells@culp.com>; Cathy Walter <cwalter@readwindow.com>

Cc: Kathleen Railey <KRailey@culp.com>; Ryan Toby <RToby@readwindow.com>; Heather McCool <hmccool@readwindow.com>

Subject: RE: Burlington RS Schedule

Juan,

See below.

Thanks,

Mark



Mark Noble | Program Manager
Read Window Products, LLC
5900 Weisbrook Lane | Knoxville, TN 37909
(m) 724.991.8604
www.ReadWindow.com

From: Juan Valencia <JSValencia@culp.com>

Sent: Monday, March 3, 2025 10:16 AM

To: Oscar Dussan Navarro <OLDussanNavarro@culp.com>; David Wells <DAWells@culp.com>; Cathy Walter <cwalter@readwindow.com>; Mark Noble <MNoble@readwindow.com>

Cc: Kathleen Railey <KRailey@culp.com>; Ryan Toby <RToby@readwindow.com>; Heather McCool <hmccool@readwindow.com>

Subject: Re: Burlington RS Schedule

Importance: High

@Mark Noble please provide the Blind Matrix job number for these jobs.

Thanks,

Juan

From: Oscar Dussan Navarro <OLDussanNavarro@culp.com>

Sent: Thursday, February 27, 2025 1:08 PM

To: David Wells <DAWells@culp.com>; Juan Valencia <JSValencia@culp.com>; Cathy Walter <cwalter@readwindow.com>

Cc: Mark Noble <MNoble@readwindow.com>; Kathleen Railey <KRailey@culp.com>; Ryan Toby <RToby@readwindow.com>; Heather McCool <hmccool@readwindow.com>

Subject: Re: Burlington RS Schedule

Hello David, @David Wells

I am sending the job proposal for next week at the Burlington plant. I look forward to the prioritization of any project and its approval.

RWP-CFC PRODUCTION SCHEDULE 03/03/2025 - 03/07/2025

PROJECT	SHADE QTY	NOTE
25-097 Central & Main Apartments	52	RWP1189
25-184 WSS - Prattville, AL (PO015519)	-	RWP1232
24-919 EVH-Yuma, AZ (PO013954)	279	RWP1198
25-139 UCF One Central Plaza	44	RWP1262
25-200 3450 N LSD - Batch 14	113	RWP1269
GOAL - 03/07/2025	488	

Notes:

1. The project **24-457 EMB - Pigeon Forge, TN** was not included in next week's schedule because the installation date is not visible.
2. We do not have enough fabric (**Jumble Charcoal/Bronze 3%**) to complete **project 25-139 UCF One Central Plaza**, which has an installation date of **03/07/2025**.

Thanks,

Oscar Dussan.

From: Juan Valencia <JSValencia@culp.com>

Sent: Tuesday, February 25, 2025 12:47 PM

To: Kathleen Railey <KHailey@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>; Jerson Barrera <JNBarrera@culp.com>

Cc: Todd Parrett <TJParrett@culp.com>; Forrest Buck <FEBuck@culp.com>

Subject: Re: Burlington RS Schedule

Hello Katheleen,

Yes, we did started on this project. I have asked Oscar to be aware of the dates when sending the schedule.

Thanks,

Juan

From: Kathleen Railey <KHailey@culp.com>

Sent: Tuesday, February 25, 2025 11:35 AM

To: Juan Valencia <JSValencia@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>; Jerson Barrera <JNBarrera@culp.com>

Cc: Todd Parrett <TJParrett@culp.com>; Forrest Buck <FEBuck@culp.com>

Subject: RE: Burlington RS Schedule

RWP1199: It has an installation date of 03/28/2025; its production due date was recorded 2 weeks in advance, even though its manufacturing will be completed on 02/28/2025.

From: Juan Valencia <JSValencia@culp.com>

Sent: Tuesday, February 25, 2025 10:18 AM

To: Kathleen Railey <KHailey@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>; Jerson Barrera <JNBarrera@culp.com>

Cc: Todd Parrett <TJParrett@culp.com>; Forrest Buck <FEBuck@culp.com>

Subject: Re: Burlington RS Schedule

Which project are you referring to ?

If you are referring to

25-068 Hotel Monroe - GBR's

This one was brought up on last fabrication meeting that we needed to complete this week.

Thanks,

Juan

From: Kathleen Railey <KRailey@culp.com>
Sent: Tuesday, February 25, 2025 10:14 AM
To: Oscar Dussan Navarro <ODussanNavarro@culp.com>; Juan Valencia <JValencia@culp.com>; Jerson Barrera <JBarrera@culp.com>
Cc: Todd Parrett <TJParrett@culp.com>; Forrest Buck <FBuck@culp.com>
Subject: RE: Burlington RS Schedule

Hi Oscar and Juan,

This seems weird. Why are we going to make an order due 3/28/25. That is end of March.

Thanks,

KR

From: Oscar Dussan Navarro <ODussanNavarro@culp.com>
Sent: Monday, February 24, 2025 5:50 PM
To: Kathleen Railey <KRailey@culp.com>; Juan Valencia <JValencia@culp.com>; Jerson Barrera <JBarrera@culp.com>
Cc: Todd Parrett <TJParrett@culp.com>; Forrest Buck <FBuck@culp.com>
Subject: Re: Burlington RS Schedule

Hello Kathleen,

Regarding the projects referenced as RP1175, RWP1199, and RWP1205, their status has been changed to Order Confirmed, and their respective production due dates have been recorded.

RWP1205: It has an installation date of 11/01/2025; its production due date was recorded 2 weeks in advance, even though its manufacturing will be completed on 02/28/2025.

RWP1199: It has an installation date of 03/28/2025; its production due date was recorded 2 weeks in advance, even though its manufacturing will be completed on 02/28/2025.

RP1175: It has an installation date of 02/20/2025; since its production due date was already overdue, it was recorded for 02/26/2025, which is the actual manufacturing date.

Please let me know if I need to take any additional action or make any corrections.

Thanks,

Oscar Dussan.

From: Kathleen Railey <KRailey@culp.com>
Sent: Monday, February 24, 2025 4:41 PM
To: Juan Valencia <JValencia@culp.com>; Jerson Barrera <JBarrera@culp.com>; Oscar Dussan Navarro <ODussanNavarro@culp.com>
Cc: Todd Parrett <TJParrett@culp.com>; Forrest Buck <FBuck@culp.com>
Subject: RE: Burlington RS Schedule

Hi Juan,

First, Oscar needs to confirm the production date.

Next tell me when he has completed these RWP1175, RWP1199 & RWP1205.

And I will go to next steps.

Thanks,

KR

From: Juan Valencia <JSValencia@culp.com>
Sent: Monday, February 24, 2025 4:21 PM
To: Kathleen Railey <KHRailey@culp.com>; Jerson Barrera <JNBarrera@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>
Cc: Todd Parrett <TJParrett@culp.com>; Forrest Buck <FEBuck@culp.com>
Subject: Re: Burlington RS Schedule

Hello Katheleen.

We should print the work order and print the labels right away. Just like we do today.

Thanks,

Juan

From: Kathleen Railey <KHRailey@culp.com>
Sent: Monday, February 24, 2025 4:18:18 PM
To: Juan Valencia <JSValencia@culp.com>; Jerson Barrera <JNBarrera@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>
Cc: Todd Parrett <TJParrett@culp.com>; Forrest Buck <FEBuck@culp.com>
Subject: FW: Burlington RS Schedule

Hi Juan,

What is your opinion? Print the labels first or the workorders first?

Thanks,

KR

From: David Wells <DAWells@culp.com>
Sent: Monday, February 24, 2025 4:01 PM
To: Kathleen Railey <KHRailey@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>; Juan Valencia <JSValencia@culp.com>; Cathy Walter <cwalter@readwindow.com>
Cc: Mark Noble <MNoble@readwindow.com>; Heather McCool <hmccool@readwindow.com>; Ryan Toby <RToby@readwindow.com>; Jerson Barrera <JNBarrera@culp.com>
Subject: RE: Burlington RS Schedule

Yes, you can.

David Wells | SVP Sales & Marketing

1823 Eastchester Drive | High Point, NC 27265

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Email: dawells@culp.com

website: culphospitality.com | website: readwindow.com



From: Kathleen Railey <KRailey@culp.com>
Sent: Monday, February 24, 2025 4:00 PM
To: David Wells <DAWells@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>; Juan Valencia <JSValencia@culp.com>; Cathy Walter <cwalter@readwindow.com>
Cc: Mark Noble <MNoble@readwindow.com>; Heather McCool <hmccool@readwindow.com>; Ryan Toby <RToby@readwindow.com>; Jerson Barrera <JBarrera@culp.com>
Subject: RE: Burlington RS Schedule

Can we consider to run the parallel with the green ones?

From: David Wells <DAWells@culp.com>
Sent: Monday, February 24, 2025 3:59 PM
To: Kathleen Railey <KRailey@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>; Juan Valencia <JSValencia@culp.com>; Cathy Walter <cwalter@readwindow.com>
Cc: Mark Noble <MNoble@readwindow.com>; Heather McCool <hmccool@readwindow.com>; Ryan Toby <RToby@readwindow.com>; Jerson Barrera <JBarrera@culp.com>
Subject: RE: Burlington RS Schedule

Schedule below is approved.

David Wells | SVP Sales & Marketing

1823 Eastchester Drive | High Point, NC 27265

Direct: 336-888-6274 | Mobile: 336-210-4663

Email: dawells@culp.com

website: culphospitality.com | website: readwindow.com



From: Kathleen Railey <KRailey@culp.com>
Sent: Monday, February 24, 2025 3:58 PM
To: David Wells <DAWells@culp.com>; Oscar Dussan Navarro <OLDussanNavarro@culp.com>; Juan Valencia <JSValencia@culp.com>; Cathy Walter <cwalter@readwindow.com>
Cc: Mark Noble <MNoble@readwindow.com>; Heather McCool <hmccool@readwindow.com>; Ryan Toby <RToby@readwindow.com>; Jerson Barrera <JBarrera@culp.com>
Subject: RE: Burlington RS Schedule

Hi Dave,

Have you approved the schedule yet? Checking to see if any are in BMX now. See the green ones.

RWP-CFC PRODUCTION SCHEDULE 02/24/2025 - 02/28/2025		
PROJECT	SHADE QTY	NOTE

24-525 EVH - Brownsville, TX - Corridors R-212	3	NOT IN BMX
24-097 (P) Woodbury, NY R-190	13	NOT IN BMX
24-707 (P) H2 Pigeon Forge - CFC Workorder R-208	-	NOT IN BMX
24-224 Hyatt Main Street Station - WT. R-171	-	NOT IN BMX
25-045 P910-BOH Roller Shades-01 R-219	-	NOT IN BMX
25-112 Greens & Grains	6	RWP1175
25-137 CCS Middle - Rooms 128 & 130	8	NOT IN BMX
24-856 MCL, AZ - Cottages	8	NOT IN BMX
25-068 Hotel Monroe - GBR's	214	RWP1152 ??
25-127 WSS - Ellabell, GA (PO015231)	7	RWP1199
25-146 WSS - Oak Ridge, TN (PO015311)	7	RWP1205
GOAL - 02/28/2025	266	

Thanks,

KR

From: David Wells <DAWells@culp.com>
Sent: Friday, February 21, 2025 12:54 PM
To: Oscar Dussan Navarro <OLDussanNavarro@culp.com>; Juan Valencia <JSValencia@culp.com>; Cathy Walter <cwalter@readwindow.com>
Cc: Mark Noble <MNoble@readwindow.com>; Heather McCool <hmccool@readwindow.com>; Kathleen Railey <KRailey@culp.com>; Ryan Toby <RToby@readwindow.com>
Subject: RE: Burlington RS Schedule

Can you provide a list of orders have been completed this week.

David Wells | SVP Sales & Marketing
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Direct: 336-888-6274 | Mobile: 336-210-4663
Email: dawells@culp.com
website: culphospitality.com | website: readwindow.com



From: Oscar Dussan Navarro <OLDussanNavarro@culp.com>
Sent: Friday, February 21, 2025 9:42 AM
To: David Wells <DAWells@culp.com>; Juan Valencia <JSValencia@culp.com>; Cathy Walter <cwalter@readwindow.com>
Cc: Mark Noble <MNoble@readwindow.com>; Heather McCool <hmccool@readwindow.com>; Kathleen Railey <KRailey@culp.com>; Ryan Toby <RToby@readwindow.com>
Subject: Burlington RS Schedule

Hello David, @David Wells

I am sending the job proposal for next week at the Burlington plant. I look forward to the prioritization of any project and its approval.

RWP-CFC PRODUCTION SCHEDULE 02/24/2025 - 02/28/2025		
PROJECT	SHADE QTY	NOTE
24-525 EVH - Brownsville, TX - Corridors R-212	3	
24-097 (P) Woodbury, NY R-190	13	

24-707 (P) H2 Pigeon Forge - CFC Workorder R-208	-	
24-224 Hyatt Main Street Station - WT, R-171	-	
25-045 P910-BOH Roller Shades-01 R-219	-	
25-112 Greens & Grains	6	
25-137 CCS Middle - Rooms 128 & 130	8	
24-856 MCL, AZ - Cottages	8	
25-068 Hotel Monroe - GBR's	214	
25-127 WSS - Ellabell, GA (PO015231)	7	
25-146 WSS - Oak Ridge, TN (PO015311)	7	
GOAL - 02/28/2025	266	

Note: Our Hembar weld machine is currently out of order. We are coordinating its inspection to resolve the issue as soon as possible.

Thanks,

Oscar Dussan.