



PROFORMA INVOICE

Project:
4194-10

Proforma Date:
Tuesday 08 Apr 2025

To:

Job Address:

Deposit to be Paid: \$ 947.25

GORMANS DESIGN GROUP
200 COVINGTON DRIVE
Bloomington, Illinois 60108

GORMANS DESIGN GROUP
200 COVINGTON DRIVE
Bloomington, Illinois 60108

Job #: RWP1446

Line	Description	Qty	Unit price	Ext Total
Products				
1	Single Roller Shade Unit Type: Inches, Quantity: 1, Supplier: Readwindow, Spec: MANAGER'S OFFICE, Measurement Type: Outside, Width: 70 1/4, Height: 70, Control Side: Right, Fabric: Jumble 05118, Color: White/Gray, Operation: Manual, Chain Length: Standard, Hembar: Internal, Bracket Covers: Yes, Roll Direction: Standard Roll, Fascia: Yes, Fascia Option: Standard Width, Standard Option: Fascia 3 inch, Fascia 3 Inch Color: White, Side Channel: No, Sill Channel: No	1	219.14	219.14
2	Single Roller Shade Unit Type: Inches, Quantity: 1, Supplier: Readwindow, Spec: ASSIT MANAGER'S ROOM, Measurement Type: Outside, Width: 69, Height: 71, Control Side: Right, Fabric: Jumble 05118, Color: White/Gray, Operation: Manual, Chain Length: Standard, Hembar: Internal, Bracket Covers: Yes, Roll Direction: Standard Roll, Fascia: Yes, Fascia Option: Standard Width, Standard Option: Fascia 3 inch, Fascia 3 Inch Color: White, Side Channel: No, Sill Channel: No	1	217.59	217.59
3	Single Roller Shade Unit Type: Inches, Quantity: 1, Supplier: Readwindow, Spec: WORK FROM HOME FOR LEASE -1, Measurement Type: Outside, Width: 69 1/2, Height: 71, Control Side: Right, Fabric: Jumble 05118, Color: White/Gray, Operation: Manual, Chain Length: Standard, Hembar: Internal, Bracket Covers: Yes, Roll Direction: Standard Roll, Fascia: Yes, Fascia Option: Standard Width, Standard Option: Fascia 3 inch, Fascia 3 Inch Color: White, Side Channel: No, Sill Channel: No	1	218.60	218.60
4	Single Roller Shade Unit Type: Inches, Quantity: 1, Supplier: Readwindow, Spec: HUDDLE OFFICE, Measurement Type: Outside, Width: 33 1/2, Height: 71, Control Side: Right, Fabric: Jumble 05118, Color: White/Gray, Operation: Manual, Chain Length: Standard, Hembar: Internal, Bracket Covers: Yes, Roll Direction: Standard Roll, Fascia: Yes, Fascia Option: Standard Width, Standard Option: Fascia 3 inch, Fascia 3 Inch Color: White, Side Channel: No, Sill Channel: No	1	145.96	145.96



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Line	Description	Qty	Unit price	Ext Total
Products				
5	Single Roller Shade Unit Type: Inches, Quantity: 1, Supplier: Readwindow, Spec: HUDDLE OFFICE, Measurement Type: Outside, Width: 33 1/2, Height: 71, Control Side: Right, Fabric: Jumble 05118, Color: White/Gray, Operation: Manual, Chain Length: Standard, Hembar: Internal, Bracket Covers: Yes, Roll Direction: Standard Roll, Fascia: Yes, Fascia Option: Standard Width, Standard Option: Fascia 3 inch, Fascia 3 Inch Color: White, Side Channel: No, Sill Channel: No	1	145.96	145.96
Total Qty 5			Subtotal	\$ 947.25
			Sales Tax	\$ 0.00
			Total	\$ 947.25
			Deposit to be Paid	\$ 947.25

** Please confirm Proforma Invoice reflects the job requirements on your purchase order or contract. **

** Deposits may be made by credit card or check by contacting accounting@readwindow.com or mailing payment to the address below.

Read Window Products
5900 Weisbrook Lane
Knoxville, TN 37909

** Deposits must be received prior to start of production or services. **

** For Our Terms & Conditions of Sale please go to
www.readwindow.com



Credit Card Charge Authorization Form

1. Company Name

2. Name on Card

Visa ☐ MC ☐ Discover ☐ Amex ☐

3. Card Number

4. Expiration Date

5. CCV Number

6. Billing Address

7. Billing Zip Code

8. Phone Number

(associated with card)

9. Total Amount Authorized

10. Order to Apply Payment (PO# or Job#)

11. Signature of Cardholder

11. ***AUTHORIZATION FOR BALANCE TO BE CHARGED ON THIS CARD UPON COMPLETION***

Signature of Cardholder

ACCOUNTING USE ONLY	
Contract #	
Date	
Deposit	<input type="checkbox"/>
Project Balance	<input type="checkbox"/>
Amount Charged	
Processed By	