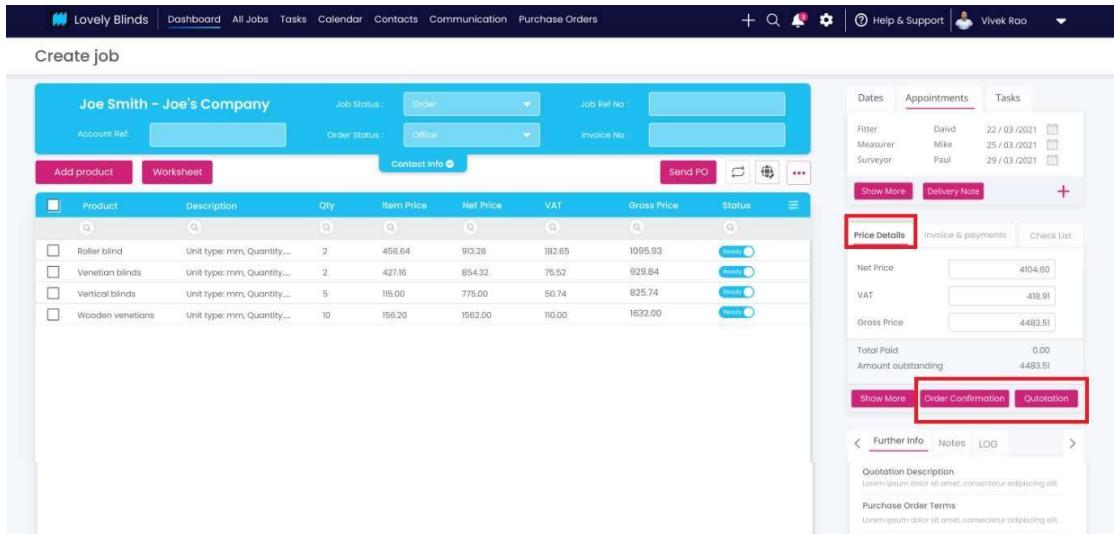


Split Invoice:

The Price details section contains the Quotation and Order confirmation reports.



Product List (Left):

Product	Description	Qty	Item Price	Net Price	VAT	Gross Price	Status
Roller blind	Unit type: mm; Quantity: 2	2	456.64	913.28	182.65	1095.93	Ready
Venetian blinds	Unit type: mm; Quantity: 2	2	427.16	854.32	75.52	929.84	Ready
Vertical blinds	Unit type: mm; Quantity: 5	5	115.00	575.00	50.74	825.74	Ready
Wooden venetians	Unit type: mm; Quantity: 10	10	156.20	1562.00	110.00	1632.00	Ready

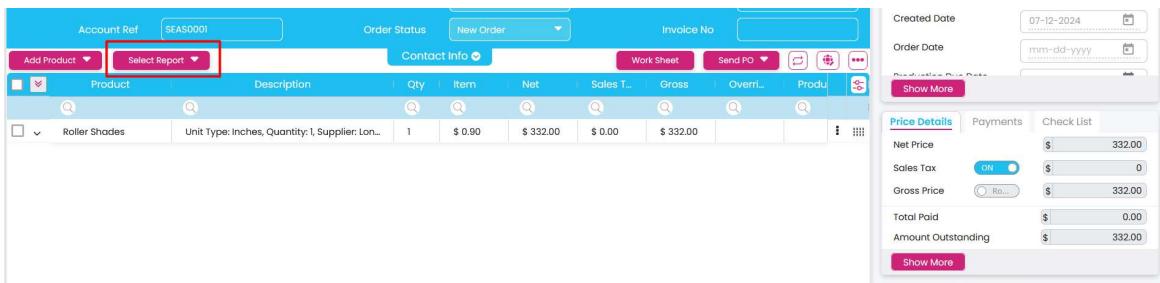
Price Details (Right):

Net Price	4104.60
VAT	418.91
Gross Price	4483.51
Total Paid	0.00
Amount outstanding	4483.51

Buttons (Bottom):

- Show More
- Order Confirmation
- Quotation

You will have the regular Select report next to the add product option.



Product List (Left):

Product	Description	Qty	Item	Net	Sales Tax	Gross	Overl.	Prod.
Roller Shades	Unit Type: Inches, Quantity: 1, Supplier: Lon...	1	\$ 0.90	\$ 332.00	\$ 0.00	\$ 332.00		

Price Details (Right):

Net Price	\$ 332.00
Sales Tax	0
Gross Price	\$ 332.00
Total Paid	\$ 0.00
Amount Outstanding	\$ 332.00

Buttons (Bottom):

- Show More

The invoice is in the Invoice and Payments section.

Our system now allows for the creation of multiple invoices for a single job. These invoices can either be itemized or deposit-based, with the deposit amount being calculated as a percentage of the gross amount of the job.

To invoice a job, you need to click on the 'Invoice' button located in the "Invoice and Payments" section. This will bring up a pop-up window, which by default will be set to 'Full Invoice'. If you want to invoice the full job, you can proceed by clicking the 'Create' button.

S.No	Description	Quantity	Net Amount	Vat Amount	Gross Amount
1.	Roller Blinds (Sunlight)-Unit Type: mm, Quantity	02	692.00	138.4	830.4
2.	Roller Blinds (TWC)-Unit Type: mm, Quantity	02	871.90	174.38	1046.28
3.	Roller Blinds (Sunlight)-Unit Type: mm, Quantity	05	3095.96	619.19	3715.15
4.	Roller Blinds (Sunlight)-Unit Type: mm, Quantity	10	4659.86	931.97	5591.83

NET **9319.72**
 VAT **1,863.94**
 Gross **11183.66**
Total Invoice Amount **11183.66**

Full Invoice Split Invoice

To create a split invoice, click on the toggle button labelled 'Split'.

Create new invoice

Payment Due Date: 21/09/2023

Quantity Total

S.No	Description	Quantity	Invoice Quantity	Net Amount	Vat Amount	Gross Amount
1	Roller Blinds (Sunlight)-Unit Type: mm, Quantity	02	02	692.00	138.4	830.4
2.	Roller Blinds (TWC)-Unit Type: mm, Quantity	02	02	871.90	174.38	1046.28
3	Roller Blinds (Sunlight)-Unit Type: mm, Quantity	05	05	3095.96	619.19	3715.15
4.	Roller Blinds (Sunlight)-Unit Type: mm, Quantity	10	10	4659.86	931.97	5591.83

NET: 9319.72
VAT: 1,863.94
Gross: 11183.66
Total Invoice Amount: 11183.66

Create **Cancel**

When creating a split invoice, you have two options: you can invoice based on the product quantities or a percentage value for the job.

If you want an itemized invoice, select the 'Quantity' radio button as shown below. This will enable the 'Invoice Quantity' column, which allows you to generate an invoice only for those items based on the quantity you enter.

Create new invoice

Payment Due Date: 21/09/2023

Quantity Total

S.No	Description	Quantity	Invoice Quantity	Net Amount	Vat Amount	Gross Amount
1	Roller Blinds (Sunlight)-Unit Type: mm, Quantity	02	02	692.00	138.4	830.4
2.	Roller Blinds (TWC)-Unit Type: mm, Quantity	02	02	871.90	174.38	1046.28
3	Roller Blinds (Sunlight)-Unit Type: mm, Quantity	05	05	3095.96	619.19	3715.15
4.	Roller Blinds (Sunlight)-Unit Type: mm, Quantity	10	10	4659.86	931.97	5591.83

NET: 9319.72
VAT: 1,863.94
Gross: 11183.66
Total Invoice Amount: 11183.66

Create **Cancel**

To split the invoice by percentage or a fixed amount, click on the 'Total' radio button. You will now have a field to enter the fixed or percentage value that you want to invoice. Based on your entry, the invoice value will be generated.

Create new invoice

Payment Due Date Quantity Total

S.No	Description	Quantity	Net Amount	Vat Amount	Gross Amount
1.	Roller Blinds (Sunlight)-Unit Type: mm, Quantity	02	692.00	138.4	830.4
2.	Roller Blinds (TWC)-Unit Type: mm, Quantity	02	871.90	174.38	1046.28
3.	Roller Blinds (Sunlight)-Unit Type: mm, Quantity	05	3095.96	619.19	3715.15
4.	Roller Blinds (Sunlight)-Unit Type: mm, Quantity	10	4659.86	931.97	5591.83

NET **9319.72**
VAT **1,863.94**
Gross **11183.66**

Enter the amount you want to invoice.

Total Invoice Amount

After creating the invoice, the system will generate an invoice report. You can then email this report to the customer.

INVOICE

Ref Number	199	Print	Save	Send Email	Page																																																						
<table border="1"> <tr> <td>To:</td> <td>Mr.Paul Campoli Workhouse Home Deco 2113 S.S. NW, Tasmania Centene 2906</td> <td>Job Number:</td> <td>AU71</td> <td>Invoice Number:</td> <td>26</td> </tr> <tr> <td>Job Address:</td> <td>Mr.Paul Campoli Workhouse Home Deco 2113 S.S. NW, Tasmania Centene 2906</td> <td>Invoice Date:</td> <td colspan="3">25-08-2023</td> </tr> <tr> <td>Products</td> <td colspan="4">Sales price</td> <td>Total</td> </tr> <tr> <td>Vertical Blinds (TWC) Unit Type: mm, Quantity: 4, Supplier: TWC, Product Type: Group 1, Fabric: Vibe, Color: CHATEAU, Location: Hall, Width: 1400, Drop: 1400, Slab Size: 90mm, Control Type: Wand, Control Side: RR, Control Length: 750, Track Colour: Anodised Blue, Fixing: Recess, Finish: Weights and Chain, Fittings: Fennet, Super: White, Mechanism: Lateral (Blinds Only)</td> <td colspan="4">3,095.96</td> <td>3,715.15</td> </tr> <tr> <td></td> <td>Subtotal</td> <td colspan="3">\$ 692.00</td> <td></td> </tr> <tr> <td></td> <td>VAT</td> <td colspan="3">\$ 931.97</td> <td></td> </tr> <tr> <td></td> <td>Total</td> <td colspan="3">\$ 1,623.97</td> <td></td> </tr> <tr> <td></td> <td>Paid amount</td> <td colspan="3">\$ 0.00</td> <td></td> </tr> <tr> <td></td> <td>Owing amount</td> <td colspan="3">\$ 1,623.97</td> <td></td> </tr> </table>						To:	Mr.Paul Campoli Workhouse Home Deco 2113 S.S. NW, Tasmania Centene 2906	Job Number:	AU71	Invoice Number:	26	Job Address:	Mr.Paul Campoli Workhouse Home Deco 2113 S.S. NW, Tasmania Centene 2906	Invoice Date:	25-08-2023			Products	Sales price				Total	Vertical Blinds (TWC) Unit Type: mm, Quantity: 4, Supplier: TWC, Product Type: Group 1, Fabric: Vibe, Color: CHATEAU, Location: Hall, Width: 1400, Drop: 1400, Slab Size: 90mm, Control Type: Wand, Control Side: RR, Control Length: 750, Track Colour: Anodised Blue, Fixing: Recess, Finish: Weights and Chain, Fittings: Fennet, Super: White, Mechanism: Lateral (Blinds Only)	3,095.96				3,715.15		Subtotal	\$ 692.00					VAT	\$ 931.97					Total	\$ 1,623.97					Paid amount	\$ 0.00					Owing amount	\$ 1,623.97			
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	Owing amount	\$ 1,623.97																																																									
<p>BALANCE DUE ON THE DATE OF INSTALL</p> <p>*****</p> <p>Payment Options:</p> <p>Cash - Please remit payment to installer on Site Credit/EPoS - Please make payment with installer or at our showroom SYDNEY, Combridge</p> <p>Direct Deposit - Sort Code: 4545 Account: 59832614957 (Reference # AU71)</p> <p>**Please ensure all payments are made on the date of install to</p>																																																											

Displayed below is a view that shows multiple invoices created for a job.

The screenshot shows the 'Create job' screen in the Lovely Blinds software. The top navigation bar includes 'Dashboard', 'All Jobs', 'Tasks', 'Calendar', 'Contacts', 'Communication', 'Purchase Orders', and user information for 'Vivek Rao'. The main area is titled 'Joe Smith - Joe's Company' and shows a table of products with their details. The 'Invoice No.' field is highlighted with a red box, showing values: INV00257 | INV00258 | INV002. To the right, there are tabs for 'Dates', 'Appointments', and 'Tasks', and a 'Price Details' table. The 'Invoice & payments' tab is selected, showing a list of invoices with their dates and amounts. The 'INV00257' row is highlighted with a red box, showing a total of 535.00. The 'INV00256' row is also highlighted with a red box, showing a total of 803.00. The 'INV00243' row is highlighted with a red box, showing a total of 250.00. The 'Show More' and 'Invoice' buttons are visible at the bottom of the table.

If you want to add a payment for an Invoice you can click the "+" button next to the invoice and click on Add payment.

The screenshot shows the 'Create job' screen in the Lovely Blinds software, identical to the previous one but with a new payment entry for the INV00257 invoice. The 'Invoice & payments' tab is selected, and the 'INV00257' row is highlighted with a red box. A new payment entry is visible in the table, showing a date of 10-07-23 and an amount of 535.00. The 'Add payment' and 'Add Credit note' buttons are visible next to the payment row. The rest of the interface, including the product table and other tabs, remains the same.

Select report – Next to Product

Add Payment

Invoice number: **INV00256**

Amount Outstanding **500.00**

Payment type **Final Payment**

Payment method **Cash**

Payment amount **500.00**

Payment entry by **Vivek**

Payment surcharge **50.00**

Surcharge
 Add Absorb

Total to pay **550.00**

Paid Date **30/08/2023**

Notes

To generate a payment receipt, first ensure that the payment has been added. Then, click on the payment hyperlink to access the payment receipt report.

Joe Smith – Joe's Company

Account Ref: **INV00256** Job Status: **Order** Job Ref No: **INV00256**

Order Status: **Office** Invoice No: **INV00257** (INV00256 | INV00256)

Add product Worksheet

Contact Info

Send PO

Product	Description	Qty	Item Price	Net Price	VAT	Gross Price	Status
<input type="checkbox"/> Roller blind	Unit type: mm, Quantity...	2	455.64	913.28	182.65	1095.93	
<input type="checkbox"/> Venetian blinds	Unit type: mm, Quantity...	2	427.16	854.32	75.52	929.84	
<input type="checkbox"/> Vertical blinds	Unit type: mm, Quantity...	5	115.00	775.00	50.74	825.74	
<input type="checkbox"/> Wooden venetions	Unit type: mm, Quantity...	10	156.20	1562.00	110.00	1632.00	

Dates Appointments Tasks

Fitter David 22/03/2021

Measurer Mike 25/03/2021

Surveyor Paul 29/03/2021

Show More Delivery Note

Price Details **Invoice & payments** Check List

INV00257	12-07-23	535.00	
INV00256	10-07-23	803.00	
1st payment	08-07-23	150.00	
2nd payment	08-07-23	250.00	
Final payment	08-07-23	403.00	
INV00243	10-07-23	250.00	

Show More

Further Info Notes LOG

Quotation Description
Lorem ipsum dolor sit amet, consectetur adipiscing elit.

Purchase Order Terms
Lorem ipsum dolor sit amet, consectetur adipiscing elit.

Please note that you can access the invoice report by clicking on the invoice number, which is a hyperlink.